



**SY2019/2020
Emergency Drill Log – Michigan**

School Name: Vista Charter Academy
First Day of School: 8/19/19

School Year: 2019-2020
Last Day of School: 6/3/20

****NOTE: A minimum of one Fire, Lockdown, or Tornado drill must be conducted during lunch or recess****

Fire Drills - Three before December 1 and two after January 1 with reasonable spacing in between.

Month	Date	Time	Notification Method	# of Staff Members	# Occupants Evacuated	Special Conditions Simulated	Problems Encountered	Weather Conditions	Min.	Sec.
Sep	9/18/19	1:30 pm	Fire Alarm	82	784		N/A	Clear	4	41
Oct	10/3/19	9:40 am	Fire alarm	82	799	during 4th grade recess		Clear	4	57
Aug	8/27/19	1:30 PM	Fire Alarm	83	787	Substitute Teacher in K classroom		Clear	5	6

Tornado Drill - Two per school year (one before December 15 and one in March).

Date	Time	Special Conditions Simulated	Problems Encountered
9/4/19	8:30 am	N/A	Furniture and boxes in hallway because Aramark did not clean building last night

Lock Down Lockdown – Three per school year (two before December 1 and one after January 1).

Date	Time	Special Conditions Simulated	Problems Encountered
8/25/19	9:01 am		
11/17/19	1:30 p.m.		
1/15/20	9:00 am	Students were out of classrooms and in Deans' offices testing	

Reverse Evacuation – One per school year, after January 1.

Date	Time	Special Conditions Simulated	Problems Encountered

Room Clear – One per school year, before December 1.

Date	Time	Special Conditions Simulated	Problems Encountered
9/9/19	10:20 am		

Reunification – One type completed by **December 31**

Date	Special Conditions Simulated	Problems Encountered

Signature of Person Responsible: **Karrie Munster**