



# Emergency Drill Log - Michigan

Warrendale Charter Academy

19400 Sawyer St

Detroit, MI

(313) 240-4200

School Name: Warrendale Charter Academv

School Year: 2025-2026

First Day of School: 08/25/2025

Last Day of School: 06/12/2026

**Evacuate (Fire Drill)**

Five per school year. (Three before December 1, Two after January 1). Some must be done during lunch or recess

| Deadline      | Date       | Time     | Actual Date & Time<br>*(optional) only enter if original drill date was missed | Notification Method | # Staff Members | # of Occupants Evacuated | Special Conditions Simulated                          | Problems Encountered | Weather Conditions | Time to Complete (mins & seconds) |
|---------------|------------|----------|--|---------------------|-----------------|--------------------------|---|----------------------|--------------------|-----------------------------------|
| Before Dec. 1 | 10/07/2025 | 9:30 AM  |  | Alarm pulled /      | 67              | 542                      | Other / 1 hour and 15 minutes after school start time | None                 | Rain               | 7 minutes and 58 seconds          |
| Before Dec. 1 | 11/05/2025 | 1:15 PM  |  | Alarm pulled /      | 62              | 568                      | Other / During Middle School transition and Specials  | None                 | Windy, cloudy      | 3 minutes and 25 seconds          |
| Before Dec 1  | 12/01/2025 | 12:00 PM | 12/05/2025<br>1:00 PM<br>Extremely cold weather 19 degrees                     | Alarm pulled /      | 63              | 502                      | None /  | snow and ice in lot  | Cold - 24 Degrees  | 5 minutes and 25 seconds          |

|              |            |          |  |                |    |     |        |                   |                       |                          |
|--------------|------------|----------|--|----------------|----|-----|--------|-------------------|-----------------------|--------------------------|
| After Jan. 1 | 02/12/2026 | 1:30 PM  | 02/10/2026<br>1:30 PM<br>Date changed due to Kindergarten trip on 2/12/26. | Alarm pulled / | 63 | 595 | None / | Snow & Ice in lot | Weather - 40 degrees  | 7 minutes and 30 seconds |
| After Jan. 1 | 04/27/2026 | 10:00 AM | 04/27/2026<br>10:15 AM<br>parents and staff arriving @ 10:00 am            | Alarm pulled / | 63 | 570 | None / | None              | 57 degrees and breezy | 6 minutes and 45 seconds |

#### Room Clear

One per school year. (Before December 1)

| Deadline      | Date       | Time     | Actual Date & Time<br>*(optional) only enter if original drill date was missed | Special Conditions Simulated | Time to Complete (mins & seconds) |
|---------------|------------|----------|--|------------------------------|-----------------------------------|
| Before Dec 1. | 10/21/2025 | 12:30 PM | 08/27/2025<br>2:33 PM<br>Kindergarten classroom                                | Disturbance in a classroom / | 15 minutes                        |

#### Hold

Two per school year (one before December 1, one after January 1)

| Deadline | Date | Time | Actual Date & Time<br>*(optional) only enter if the original drill date was missed | Special Conditions Simulated | Time to Complete (mins & seconds) |
|----------|------|------|--|------------------------------|-----------------------------------|
|----------|------|------|--|------------------------------|-----------------------------------|

| Deadline      | Date       | Time     | Actual Date & Time<br>*(optional) only enter if original drill date was missed | Special Conditions Simulated                | Time to Complete (mins & seconds) |
|---------------|------------|----------|--|---|-----------------------------------|
| Before Dec 1. | 10/21/2025 | 12:30 PM | 08/27/2025<br>2:00 PM<br>Upper Elementary Classroom Emergency                  | Disturbance in a hallway /                  | 30 minutes                        |
| After Jan. 1  | 02/26/2026 | 1:00 PM  | 09/08/2025<br>2:55 PM<br>Medical Emergency in Lower Elementary Classroom       | Other / Student Medical Emergency classroom | 15 minutes                        |

**Secure (Reverse Evacuation and Preventive Lockdown)**

One per school year (Before January 1)

| Deadline      | Date       | Time    | Actual Date & Time<br>*(optional) only enter if original drill date was missed | Special Conditions Simulated          | Time to Complete (mins & seconds) |
|---------------|------------|---------|--|---------------------------------------|-----------------------------------|
| Before Jan. 1 | 11/05/2025 | 1:25 PM |  | Other / During return from Fire Drill | 3 minutes and 20 seconds          |

**Lockdown**

Three per school year (two before December 1, one after January 1)

| Deadline      | Date       | Time     | Actual Date & Time<br>*(optional) only enter if original drill date was missed | Special<br>Conditions<br>Simulated                      | Time to<br>Complete<br>(mins &<br>seconds) |
|---------------|------------|----------|--|---|--|
| Before Dec. 1 | 10/14/2025 | 11:00 AM |  | Other /<br>During<br>Second<br>Grade<br>lunch<br>period | 5<br>minutes<br>and 5<br>seconds           |

|               |            |          |  |  |                          |
|---------------|------------|----------|--|--|--------------------------|
| Before Dec. 1 | 11/24/2025 | 1:00 PM  |  | Other / None.                            | 3 minutes and 25 seconds |
| After Jan. 1  | 03/16/2026 | 10:00 AM | 03/19/2026<br>2:32 PM<br>No School due to power outage 3/16/26 | Other / Power Outage in school @ 2:32 pm | 59 minutes               |

**Shelter (Tornado)**

Two per school year (one before December 15, and one in March)

| Deadline | Date | Time | Actual Date & Time<br>*(optional) only enter if original drill date was missed | # Evacuated to shelter locations | Weather Conditions | Time to Complete (mins & seconds) |
|----------|------|------|--|----------------------------------|--------------------|-----------------------------------|
|          |      |      | 12/09/2025   |                                  | 33                 |                                   |

|                |            |         |                               |     |                                   |                           |
|----------------|------------|---------|-------------------------------|-----|-----------------------------------|---------------------------|
| Before Dec. 15 | 12/09/2025 | 9:30 AM | 2:00 PM<br>Leadership Meeting | 600 | degrees with 1 1/2 inches of snow | 6 minutes and 37 seconds  |
| March          | 03/20/2026 | 1:00 PM |                               | 600 | 60 degrees with Light rain        | 10 minutes and 20 seconds |

**Reunification**

One per school year (Before December 31)

|  |  |  |  |  |  |         |
|--|--|--|--|--|--|---------|
|  |  |  |  |  |  | Special |
|--|--|--|--|--|--|---------|

| Deadline       | Date       | Actual Date & Time<br>*(optional) only enter if original drill date was missed | Conditions Simulated | Brief Summary  |
|----------------|------------|--|----------------------|--|
| Before Dec. 31 | 08/18/2025 |  | Staff walkthrough /  | Discussion was held with Staff Members during Staff PD for a hour. Safety/Drill presentation of 1 hour was to watch B. Gard Safety presentation and 1/2 was to answer questions about drills, location of Reunification meeting place, and materials needed in each classroom. |

Person Responsible

VONDRA GLASS