

School Name: Quest Charter Academy School Year: 2022-2023
 First Day of School: 9/6/22 Last Day of School: 6/16/23

A minimum of one Fire, Lockdown or Tornado drill must be conducted during lunch or recess.

Fire Drills - three fire drills before Dec. 1 and two after Jan. 1 with reasonable spacing in between

Month	Date	Time	Notification Method	# of Staff Members	# Occupants Evacuated	Special Conditions Simulated	Problems Encountered	Weather Conditions	Min.	Sec.
Sep	9/15/22	10:30	Alarm	64	586	Kindergarten at Recess	Kindergarten struggled to find teachers and then move away from the building.	Clear	5	9
May	5/26/23	10:30 AM	alarm	63	564	Half Day	None	Clear	3	28
Apr	4/20/23	9:00 AM	Alarm	64	712	Middle School Transition, 2nd grade bathroom break	students stopped at lockers to get jackets	Clear	3	46
Sep	9/28/22	1:15	Alarm	63	752	1st Grade in specials	Hallway moved much faster and students got to the locations quicker. Not all students were at a level 0.	Cold	3	48
Oct	10/17/22	12:05 PM	Alarm	63	753	7th and 8th grade in lunch	Students were loud when re-entering. Teachers had to find their classes out front.	Cold	4	2

Room Clear – One per school year, before December 1.

Date	Time	Special Conditions Simulated	Problems Encountered
9/9/22	9:45 AM		Students were loud, the teacher redirected students, made them sit back down and do it again.

Reverse Evacuation – One per school year, after January 1.

Date	Time	Special Conditions Simulated	Problems Encountered
4/21/23	2:00	2nd Grade Recess. Snowing. One teacher was at the bathroom, so only 2 adults were outside with the students. This created a struggle to create 3 lines. Students needed a visual and auditory reminder to get to a level 0.	Took time to create 3rd line.

Lock Down Three per school year. Two before Dec 1 and one after Jan 1.

Date	Time	Special Conditions Simulated	Problems Encountered
1/10/23	1:45 PM	Bathroom Break- 5th grade in specials	2 doors unlocked, 2 windows not covered,
10/26/22	11:01	5th and 3rd Grade Transition to/ from special	Students in the bathroom, some teachers did not hear the intercom (technology issue), some teachers did not have window's covered, some classrooms were left open with no students in them.
9/9/22	2:30	end of day, dismissal prep	Not all window's were covered, not all staff heard the drill over the PA.

Severe Weather/Tornado Drill - Two per school year (one before Dec 15 and one in March)

Date	Time	Special Conditions Simulated	Problems Encountered
3/3/23	11:00 AM	3-5 specials transition	New teachers were not sure where to go
9/13/22	2:02	2nd Grade in Bathroom Break	Voices were not at a 0, student/ teachers didn't know where to go (1/2 of them).



Reunification – One type completed by December 31

Date	Time	Special Conditions Simulated	Problems Encountered
8/26/22	8:35 AM	None	Light Crossing at Van Born
9/9/22	11:50 AM		Students off the sidewalk, pulling on trees.

Signature of Person Responsible: Chelsea B. Ramirez