

# Emergency Drill Log - Michigan

Quest Charter Academy  
 24745 Van Born Rd  
 Taylor, MI  
 (313) 299-0534

School Name: Quest Charter Academy  
 School Year: 2025-2026  
 First Day of School: 09/02/2025  
 Last Day of School: 06/12/2026

**Evacuate (Fire Drill)**

Five per school year. (Three before December 1, Two after January 1). Some must be done during lunch or recess

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Notification Method	# Staff Members	# of Occupants Evacuated	Special Conditions Simulated	Problems Encountered	Weather Conditions	Time to Complete (mins & seconds)
Before Dec. 1	09/10/2025	2:00 PM		/			Other /			1 minutes and 20 seconds
Before Dec. 1	09/25/2025	1:00 PM		/			Other /			3 minutes

										and 20 seconds
Before Dec 1	10/24/2025	9:00 AM		/				Other /		1 minutes and 54 seconds

**Room Clear**

One per school year. (Before December 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
Before Dec 1.	09/05/2025	9:15 AM		Disturbance in a classroom /	30 seconds

**Hold**

Two per school year (one before December 1, one after January 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if the original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
Before Dec 1.	09/19/2025	9:15 AM		Illness in a hallway /	50 seconds
				Disturbance	55

After Jan. 1	02/06/2026	9:15 AM			In a hallway /	seconds
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**Secure (Reverse Evacuation and Preventive Lockdown)**

One per school year (Before January 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
Before Jan. 1	10/07/2025	10:55 AM		Animal on playground /	53 seconds

**Lockdown**

Three per school year (two before December 1, one after January 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)

Before Dec. 1	09/15/2025	2:30 PM		15 minutes or less prior to dismissal with parent/guardian notification /	1 minutes and 23 seconds
Before Dec. 1	10/28/2025	1:10 PM		Hazard Response for active shooter /	1 minutes and 10 seconds
After Jan. 1	01/14/2026	12:15 PM		Other /	1 minutes and 30 seconds

#### Shelter (Tornado)

Two per school year (one before December 15, and one in March)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	# Evacuated to shelter locations	Weather Conditions	Time to Complete (mins & seconds)
Before Dec. 15	09/29/2025	1:00 PM			tornado	4 minutes and 2 seconds
March	03/13/2026	8:45 AM				3 minutes and 54 seconds

**Reunification**

One per school year (Before December 31)

Deadline	Date	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Brief Summary
Before Dec. 31	08/18/2025	08/18/2025 12:10 PM	All School /	Staff walked as a group to our reunification site.

**Person Responsible**

KELLY OSTERHOUT