



# Emergency Drill Log - Michigan

East Arbor Charter Academy

6885 Merritt Rd

Ypsilanti, MI

(734) 484-5506

School Name: East Arbor Charter Academy

School Year: 2024-2025

First Day of School: 08/26/2024

Last Day of School: 06/06/2025

**Evacuate (Fire Drill)**

Five per school year. (Three before December 1, Two after January 1). Some must be done during lunch or recess

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Notification Method	# Staff Members	# of Occupants Evacuated	Special Conditions Simulated	Problems Encountered	Weather Conditions	Time to Complete (mins & seconds)
Before Dec. 1	09/12/2024	2:00 PM	09/12/2024 2:10 PM n/a	Alarm pulled /	55	530	None /	Substitute, unprepared teachers	sunny, warm	1 minutes and 46 seconds
Before Dec. 1	09/24/2024	10:30 AM	09/25/2024 10:30 AM weather	Alarm pulled /	55	530	None /	Gate was stuck	clear and sunny	2 minutes and 4 seconds
Before Dec 1	10/08/2024	9:30 AM	10/08/2024 9:38 AM picture day	Alarm pulled /	55	530	None /	None	clear, cool	1 minutes and 42 seconds

**Room Clear**

One per school year. (Before December 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
Before Dec 1.	11/19/2024	9:30 AM	11/19/2024 9:30 AM	Disturbance in a classroom /	45 seconds

**Hold**

Two per school year (one before December 1, one after January 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if the original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
Before Dec 1.	10/22/2024	10:45 AM	10/22/2024 10:45 AM	Illness in a hallway /	2 minutes
After Jan. 1	02/06/2025	1:50 PM	02/07/2025 11:00 AM school was closed for inclement weather on 2/6	Illness in a hallway /	4 minutes

**Secure (Reverse Evacuation and Preventive Lockdown)**

One per school year (Before January 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
Before Jan. 1	09/18/2024	1:15 PM		Police activity within school vicinity /	2 minutes and 51 seconds

#### Lockdown

Three per school year (two before December 1, one after January 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
Before Dec. 1	10/17/2024	10:15 AM	10/17/2024 10:18 AM	Hazard Response for Intruder /	1 minutes and 55 seconds
Before Dec. 1	11/14/2024	2:15 PM	11/14/2024 2:15 PM N/A	Hazard Response for Intruder /	1 minutes and 39 seconds

After Jan. 1	03/11/2025	9:20 AM	03/11/2025 9:20 AM			Hazard Response for Intruder /	2 minutes and 39 seconds
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**Shelter (Tornado)**

Two per school year (one before December 15, and one in March)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	# Evacuated to shelter locations	Weather Conditions	Time to Complete (mins & seconds)
Before Dec. 15	11/08/2024	8:45 AM	11/08/2024 9:00 AM	525	n/a	3 minutes and 18 seconds
			03/06/2025			2

March	03/06/2025	2:05 PM	2:05 PM		525	n/a	minutes and 50 seconds
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**Reunification**

One per school year (Before December 31)

Deadline	Date	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Brief Summary
Before Dec. 31	12/04/2024	12/04/2024 3:45 PM n/a	Staff walkthrough /	Staff walkthrough

**Person Responsible**

TANESHA NEWBY