

Emergency Drill Log - Michigan

Legacy Charter Academy

4900 E Hildale St

Detroit, MI

(313) 368-2215

School Name: Legacy Charter Academy

School Year: 2024-2025

First Day of School: 08/26/2024

Last Day of School: 06/06/2025

Evacuate (Fire Drill)

Five per school year. (Three before December 1, Two after January 1). Some must be done during lunch or recess

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Notification Method	# Staff Members	# of Occupants Evacuated	Special Conditions Simulated	Problems Encountered	Weather Conditions	Time to Complete (mins & seconds)
Before Dec. 1	09/10/2024	9:30 AM	09/10/2024 9:30 AM	Alarm pulled /	60	698	None /	none	clear	2 minutes and 44 seconds
Before Dec. 1	10/15/2024	1:21 PM	10/15/2024 1:30 PM The day of I thought I had recorded it to be at 1:30pm	Alarm pulled /	65	663	None /	none	clear	2 minutes and 18 seconds
Before Dec 1	11/07/2024	2:30 PM	11/07/2024 2:30 PM	Alarm pulled /	65	676	None /	none	clear	2 minutes and 38 seconds
After Jan. 1	03/04/2025	11:50 AM	03/04/2025 11:50 AM	Alarm pulled /	60	644	Secondary means of egress (e.g. blocked	none	clear	2 minutes and 40

							Blocked exit in a wing) /			seconds
After Jan. 1	05/19/2025	9:30 AM	05/19/2025 9:29 AM	Alarm pulled /	62	574	None /	None	clear	2 minutes and 53 seconds

Room Clear

One per school year. (Before December 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
Before Dec 1.	10/24/2024	10:15 AM	10/24/2024 10:15 AM	Illness in a classroom /	1 minutes and 8 seconds

Hold

Two per school year (one before December 1, one after January 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if the original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
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Before Dec 1.	09/19/2024	10:45 AM	10:45 AM	Illness in a hallway /	2 minutes and 38 seconds
After Jan. 1	02/21/2025	2:30 PM	02/21/2025 2:30 PM	Disturbance in a hallway /	2 minutes and 26 seconds

Secure (Reverse Evacuation and Preventive Lockdown)

One per school year (Before January 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
Before Jan. 1	10/15/2024	1:35 PM	10/15/2024 1:35 PM	Police activity within school vicinity /	2 minutes and 43 seconds

Lockdown

Three per school year (One before December 1, one after January 1)

Three per school year (two before December 1, one after January 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
Before Dec. 1	09/30/2024	9:45 AM	09/30/2024 9:45 AM	Other / Response for irate parent	2 minutes and 36 seconds
Before Dec. 1	11/20/2024	1:45 PM	11/20/2024 1:45 AM	Other / Unauthorized person in the building	2 minutes and 34 seconds
After Jan. 1	01/16/2025	8:45 AM	01/16/2025 8:45 AM	Other / accident in hallway	2 minutes and 24 seconds

Shelter (Tornado)

Two per school year (one before December 15, and one in March)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	# Evacuated to shelter locations	Weather Conditions	Time to Complete (mins & seconds)
Before Dec. 15	12/05/2024	10:00 AM	12/05/2024 10:00 AM	680	Clear outside drill to prepare for dangerous	3 minutes and 4 seconds

					weather	
March	03/18/2025	2:00 PM	03/18/2025 2:00 PM	666	clear outside	2 minutes and 56 seconds

Reunification

One per school year (Before December 31)

Deadline	Date	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Brief Summary
				Before the day ended

Before Dec. 31	08/22/2024	08/22/2024 2:30 PM	Staff walkthrough /	all staff reported to the gym to do a walkthrough to our reunification area at the park across the street.
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Person Responsible

NATHAN TOMLINSON