



**SY2019/2020  
Emergency Drill Log – Michigan**

**School Name:** Reach Charter Academy  
**First Day of School:** 9/3/19

**School Year:** 2019-2020  
**Last Day of School:** 6/12/20

**\*\*NOTE: A minimum of one Fire, Lockdown, or Tornado drill must be conducted during lunch or recess\*\***

**Fire Drills** - Three before December 1 and two after January 1 with reasonable spacing in between.

Month	Date	Time	Notification Method	# of Staff Members	# Occupants Evacuated	Special Conditions Simulated	Problems Encountered	Weather Conditions	Min.	Sec.
Oct	10/18/19	10:00	Intercom	35	468		Media ctr didn't hear intercom. 1st/2nd grade on a field trip-# evacuated less than usual.	Clear	4	4
Oct	10/1/19	10:00am	Intercom	45	598	NA	NA	Clear	2	15
Nov	11/26/19	1:30 pm	Intercom	45	505			Cold	2	15

**Tornado Drill** - Two per school year (one before December 15 and one in March).

Date	Time	Special Conditions Simulated	Problems Encountered
12/4/19	8:45		

**Lock Down Lockdown** – Three per school year (two before December 1 and one after January 1).

Date	Time	Special Conditions Simulated	Problems Encountered
10/4/19	8:30		
3/10/20	9:45am		
11/15/19	1:00p,		

**Reverse Evacuation** – One per school year, after January 1.

Date	Time	Special Conditions Simulated	Problems Encountered

**Room Clear** – One per school year, before December 1.

Date	Time	Special Conditions Simulated	Problems Encountered
10/9/19	9:00 am		

**Reunification** – One type completed by **December 31**

Date	Special Conditions Simulated	Problems Encountered
10/15/19	N/A	N/A

**Signature of Person Responsible: Jennifer Perkins**