



**SY2019/2020
Emergency Drill Log – Michigan**

School Name: Timberland Charter Academy
First Day of School: 8/27/19

School Year: 2019-2020
Last Day of School: 6/9/20

****NOTE: A minimum of one Fire, Lockdown, or Tornado drill must be conducted during lunch or recess****

Fire Drills - Three before December 1 and two after January 1 with reasonable spacing in between.

Month	Date	Time	Notification Method	# of Staff Members	# Occupants Evacuated	Special Conditions Simulated	Problems Encountered	Weather Conditions	Min.	Sec.
Sep	9/24/19	1:00	aLARM	68	627	Kept a student inside	much smoother then drill 1	Clear	3	45
Oct	10/23/19	1:05	Alarm	73	639	Kept 2 students back to ensure staff counted	None	Clear	2	15
Sep	9/10/19	1:30 pm due to morning thunderstorm	Fire Alarm	80	639	3-5 and 6-8 wing-kept a student to ensure teachers were counting them.	1 teacher did not count scholars	Clear	4	23

Tornado Drill - Two per school year (one before December 15 and one in March).

Date	Time	Special Conditions Simulated	Problems Encountered
10/22/19	8:56		
3/3/20	10:00		none

Lock Down Lockdown – Three per school year (two before December 1 and one after January 1).

Date	Time	Special Conditions Simulated	Problems Encountered
10/10/19	8:35		All windows covered and doors locked
2/4/20	10		
11/25/19	9:15		

Reverse Evacuation – One per school year, after January 1.

Date	Time	Special Conditions Simulated	Problems Encountered

Room Clear – One per school year, before December 1.

Date	Time	Special Conditions Simulated	Problems Encountered
11/12/19	9:00		

Reunification – One type completed by December 31

Date	Special Conditions Simulated	Problems Encountered
11/5/19		There were no issues

Signature of Person Responsible: Ashlee Allison