



**SY2018/2019
Emergency Drill Log – Michigan**

School Name: Windemere Park Charter Academy **School Year:** 2018-2019
First Day of School: 8/20/18 **Last Day of School:** 6/21/19

****NOTE: A minimum of one Fire, Lockdown, or Tornado drill must be conducted during lunch or recess****

Fire Drills - Three before December 1 and two after January 1 with reasonable spacing in between.

Month	Date	Time	Notification Method	# of Staff Members	# Occupants Evacuated	Special Conditions Simulated	Problems Encountered	Weather Conditions	Min.	Sec.
Apr	4/23/19	10:18	pulled alarm	55	661	none	none	Clear	2	14
Sep	9/6/18	10:35 am	All Call	60	687		Fire alarm wouldn't activate-used PA.	Clear	2	33
Oct	10/4/18	9:17 am	Pulled alarm	60	668	Student was pulled from class line	sub took longer for attendance	Clear	2	42
May	5/16/19	1:55	Pulled alarm	55	672	none	none	Clear	2	12
Nov	11/6/18	1:05	Pulled alarm	60	600	Blocked an exit	None	Cold	2	48

Tornado Drill - Two per school year (one before December 15 and one in March).

Date	Time	Special Conditions Simulated	Problems Encountered
11/7/18	9:45 am	None	Classes trying to get to their designated locations but leaving other locations unused. Available space changes based on which classes are at special.
4/9/19	8:10 am	none	none

Lock Down Lockdown – Three per school year (two before December 1 and one after January 1).

Date	Time	Special Conditions Simulated	Problems Encountered
9/20/18	12:25 pm		Repeated from previous lockdown. 1st attempt took 5+ mins as 9 classes didn't hear call.
11/13/18	8:45 am	None	Many rooms didn't hear call via walkie
1/9/19	10:15 am	None	None

Reverse Evacuation – One per school year, after January 1.

Date	Time	Special Conditions Simulated	Problems Encountered
5/7/19	12:47 PM	None	None

Room Clear – One per school year, before December 1.

Date	Time	Special Conditions Simulated	Problems Encountered
9/27/18	9:05 am	none	none

Reunification – One type completed by December 31

Date	Special Conditions Simulated	Problems Encountered
------	------------------------------	----------------------

Signature of Person Responsible: Rachel Gallimore