



SY2023/2024
Emergency Drill Log

School Name	Drill Schedule Submission Date	Principal
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Achieve Charter Academy	Aug 31, 2023	Rachael Moore
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School Name: Achieve Charter Academy
First Day of School: 9/5/23

School Year: 2023-2024
Last Day of School: 6/14/24

Fire Drills

Month	Date	Time	Notification Method	# of Staff Members	# Occupants Evacuated	Special Conditions Simulated	Problems Encountered	Weather Conditions	Min.	Sec.
Nov	11/20/23	12:51 p.m.	Fire Alarm	53	710	Smoke reported coming from kitchen area during lunch	None	Cold	4	42
Oct	10/12/23	11:00 am	alarm	76	650	blocked egress	none	Clear	2	12
Oct	10/17/23	1:33 PM	Alarm System	53	721	Pulled fire alarm	None	Clear	3	54
Sep	9/14/23	10:03 a.m.	Alarm system	53	761	Pulled fire alarm	None	Clear	4	3

Room Clear

Date	Time	Special Conditions Simulated	Problems Encountered

Reverse Evacuation

Date	Time	Special Conditions Simulated	Problems Encountered
10/17/23	1:41 PM	Suspicious activity in parking lot	None

Lock Down

Date	Time	Special Conditions Simulated	Problems Encountered
11/8/23	2:01 p.m.	Intruder in the building	One room without a curtain on the door; one room phone not working so they did not hear the drill (new one has been ordered)
9/21/23	10:36 a.m.	Hazard Response for Intruder	None

Tornado Drill/Severe Weather

Date	Time	Special Conditions Simulated	Problems Encountered
10/6/23	9:32 a.m.	Tornado Warning	A few rooms couldn't hear the announcement; putting in a work order

Reunification



Date	Time	Special Conditions Simulated	Problems Encountered
10/4/23	4:30 p.m.	None	None

Signature of Person Responsible: **Teresa Sparks**