

Emergency Drill Log – Michigan

School Name: Eagle Crest Charter Academy

School Year: 2017-2018

First Day of School: 9/5/17

Last Day of School: 6/8/18

****NOTE: A minimum of one Fire, Lockdown, or Tornado drill must be conducted during lunch or recess****

Fire Drills - Three before December 1 and two after January 1 with reasonable spacing in between.

Month	Date	Time	Notification Method	# of Staff Members	# Occupants Evacuated	Special Conditions Simulated	Problems Encountered	Weather Conditions	Min.	Sec.
Apr	4/12/18	2:00 pm	Fire Alarm	60	781	Unplanned. Staff smelled smoke in hall & hazy "smoke" near ceiling in a hallway. MS Dean went to office/ sounded alarm/ contacted Fire Dept while students/ staff evacuated.	Nothing specific	Clear	3	0
Nov	11/14/17	During lunch recesses	Three short whistle on playground during recess	12	220	Ea wing ran drill @ practiced what to do if real fire occurs during recess.	none	Clear	2	46
Oct	10/4/17	1:30 pm	Alarm System	60	771	Off-site relocation drill. Completion time fm alarm sounding til all inside off-site location.		Clear	8	26

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Apr	4/11/18	2:30 pm	Fire Alarm	60	780	During 2nd grade transition from Specials	none	Clear	4	0

Month	Date	Time	Notification Method	# of Staff Members	# Occupants Evacuated	Special Conditions Simulated	Problems Encountered	Weather Conditions	Min.	Sec.
Sep	9/14/17	9:45 am	"All call" and alarm	60	768			Clear	4	54

Tornado Drill - Two per school year (one before December 15 and one in March).

Date	Time	Special Conditions Simulated	Problems Encountered
12/7/17	10:40 am	none	none
3/15/18	1:45	none	none

Lock Down Lockdown – Three per school year (two before December 1 and one after January 1).

Date	Time	Special Conditions Simulated	Problems Encountered
11/6/17	2:15 pm		
9/26/17	11:00 am	None	None
1/29/18	10:50 am	none	none

Reverse Evacuation – One per school year, after January 1.

Date	Time	Special Conditions Simulated	Problems Encountered
3/21/18	We completed this drill during the recess time of all three wing. 11:35 for MS 11:50 for K-2 12:35 3-5	None	None.

Room Clear – One per school year, before December 1.

Date	Time	Special Conditions Simulated	Problems Encountered
10/20/17	Deans lead drills throughout day.		

Signature of Person Responsible: Steve Deur