

## Emergency Drill Log - Michigan

Pembroke Academy  
19940 Mansfield St  
Detroit, MI  
(313) 243-0092

School Name: Pembroke Academy

School Year: 2024-2025

First Day of School: 08/26/2024

Last Day of School: 06/12/2025

**Evacuate (Fire Drill)**

Five per school year. (Three before December 1, Two after January 1). Some must be done during lunch or recess

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Notification Method	# Staff Members	# of Occupants Evacuated	Special Conditions Simulated	Problems Encountered	Weather Conditions	Time to Complete (mins & seconds)
Before Dec. 1	09/20/2024	10:20 AM	09/12/2024 10:35 AM	Announcement made /	44	372	None /	NO	Clear	1 minutes and 41 seconds
Before Dec. 1	10/17/2024	1:30 PM	09/20/2024 10:20 AM	Alarm pulled /	44	364	Other /	None	Clear	2 minutes and 2 seconds
Before Dec 1	11/15/2024	1:10 PM	11/26/2024 10:30 AM	Alarm pulled /	36	323	Other /	Mone	Clear	1 minutes and 35 seconds
After Jan. 1	04/04/2025	2:10 PM	04/04/2025 1:10 PM	Alarm pulled /	37	351	None /	NO	Clear	1 minutes and 40 seconds
			05/05/2025							1

After Jan. 1	05/02/2025	10:20 AM	9:45 AM	Alarm pulled /	40	345	None /	NO	Clear	minutes and 51 seconds
--------------	------------	----------	---------	----------------	----	-----	--------	----	-------	------------------------

Room Clear

One per school year. (Before December 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
Before Dec 1.	10/25/2024	10:00 AM	09/06/2024 12:35 PM	Other /	1 minutes and 34 seconds

Hold

Two per school year (one before December 1, one after January 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if the original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
----------	------	------	------------------------------------------------------------------------------------	------------------------------	-----------------------------------

Before Dec 1.	11/01/2024	9:15 AM	11/01/2024 10:30 AM	Other / Clear	1 minutes and 15 seconds
After Jan. 1	01/17/2025	9:15 AM	01/17/2025 9:15 AM	Other / NONE	1 minutes and 54 seconds

#### Secure (Reverse Evacuation and Preventive Lockdown)

One per school year (Before January 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
Before Jan. 1	09/06/2024	12:35 PM		Animal on playground /	1 minutes and 30 seconds

#### Lockdown

Three per school year (two before December 1, one after January 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
Before Dec. 1	09/12/2024	10:20 AM	09/12/2024 10:20 AM drill lockdown	Other / lockdown	1 minutes and 29 seconds
Before Dec. 1	10/04/2024	2:00 PM	10/04/2024 1:25 PM Lockdown	Other / Lockdown	1 minutes and 26 seconds
After Jan. 1	02/05/2025	10:00 AM	02/12/2025 10:00 AM Lockdown	Other / Lockdown	1 minutes and 19 seconds

#### Shelter (Tornado)

Two per school year (one before December 15, and one in March)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	# Evacuted to shelter locations	Weather Conditions	Time to Complete (mins & seconds)
Before Dec. 15	12/06/2024	10:20 AM	12/06/2024 10:20 AM None	399	clear	2 minutes and 6 seconds

March	03/06/2025	10:20 AM	03/07/2025 9:30 AM	390	Clear	2 minutes and 12 seconds
-------	------------	----------	-----------------------	-----	-------	--------------------------

Reunification

One per school year (Before December 31)

Deadline	Date	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Brief Summary
Before Dec. 31	10/18/2024	10/18/2024 2:15 PM no change	Staff walkthrough /	Staff went over to reunification destination, bow elementary. We reviewed the protocol before departing and after arrival.

Person Responsible

SALWA KINSEY