## Comprehensive Progress Report

Mission: Working in partnership with parents and the community, PreEminent Charter School will offer a challenging, character-based education by providing a strong curriculum and an atmosphere of high expectations.

The shared vision of National Heritage Academies is to build a national organization of over 200 charter schools that become the finest $K-8$ schools in the country. Using a partnership with parents as the foundation, we will achieve this by combining rigorous, "back to basics" academics, strong moral development, and a universal commitment to all children.... "To Better Educate More Children."

## Goals:

PreEminent Charter School will increase End-of-Grade proficiency results from $38 \%$ to $50 \%$ in reading, $31 \%$ to $45 \%$ in math and $70 \%$ to $66 \%$ in science by the 2023-24 End-of-Grade testing period. (A4.01)

PreEminent Charter School will meet or exceed expected growth. (A4.01)
PreEminent Charter School will hire highly certified teachers. $90 \%$ or more of our teachers will be highly certified. (B3.03)
Reduce overall attrition by 3\% over the 2023-2024 School Year.
$90 \%$ or more of teachers will be effective in routines and procedures of the Classroom Framework. (A1.07)
Average daily attendance will be higher than 95\%. (A4.09)
SWD will increase proficiency and meet or exceed growth each year. (A4.01)
EL students will increase proficiency and meet or exceed growth each year. (A4.01)
PreEminent will reduce teacher turnover each year. (C3.04)

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!= Past Due Objectives KEY = Key Indicator
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| Core Funct |  | Dimension A - Instructional Excellence and Alignment |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Effective P |  | High expectations for all staff and students |  |  |  |
| KEY | A1.07 | ALL teachers employ effective classroom management and reinforce classroom rules and procedures by positively teaching them.(5088) | Implementation Status | Assigned To | Target Date |
| Initial Ass |  | Behavior- We spend the first 4-6 weeks of the school year focused on the Culture competency of the Classroom Framework. Teachers are required to teach and practice classroom routines and procedures during this time. Teachers are also required to have a behavior management system that also includes a positive incentive system. NHA provides colors/levels and these were reviewed during Opening PD. Teachers are required to enter behaviors into myNHA. | Limited Development 08/29/2022 |  |  |
| How it w when full |  | $90 \%$ or more of teachers will be effective in routines \& procedures according to the Classroom Framework. Teachers will attempt 2-3 behavior or instructional strategies to help meet the needs of the student. They will enter student behaviors into myNHA. Deans will be implementing BSP as needed. Students that need to be referred to IAT will be referred and interventions will be created, implemented, and documented to meet the needs of the student. <br> We did not meet our goal of $90 \%$ or more of teachers being effective in routines and procedures according to the Classroom Framework. Next year our focus is going to be around better implementing our Behavior Support Plans. IAT needs to begin earlier. We are also adding the position of an ABSS. |  | Stephanie Solomon | 06/30/2024 |
| Actions |  |  | 1 of 6 (17\%) |  |  |
|  | 10/16/22 | Teachers are entering Level 2 and Level 3 behaviors in myNHA consistently. | Complete 05/31/2023 | Stephanie Solomon | 06/30/2023 |
|  | Notes: | Data has been reviewed with DSQ monthly in our ABCD calls. We have 1,429 behavior incidents entered into the system so far this school year. This is compared to 146 total incidents 2019-2020 and 245 total incidents 2021-2022. |  |  |  |
|  | 10/16/22 | We are currently at $55 \%$ of teachers effective. Teachers that are not effective in routines and procedures will have a teacher goal created in this area. |  | Stephanie Solomon | 12/31/2023 |
|  | Notes: | Re-check percentage of effective teachers in routines and procedures. We want to be at $75 \%$ effective by 2 nd Full Lesson Observation. |  |  |  |


| 5/31/23 | All Staff training on behavior in August and a PD plan throughout the year around student behavior. | Stephanie Solomon | 12/31/2023 |
| :---: | :---: | :---: | :---: |
| Notes: | Set IAT schedule <br> Training of Dean Team over the summer on Behavior Support Plans Organize current Behavior Support Plans at the end of Quarter 1 Review behavior data and determine next steps for staff. Focus on behavior strategies and how to maximize our ABSS. |  |  |
| 5/31/23 | ABSS will work with students with behaviors and teachers who need help with behavior strategies. | Stephanie Solomon | 12/31/2023 |
| Notes: | ABSS schedule- should this include working with teachers on implementing strategies? <br> Quarterly ABSS schedule BSP |  |  |
| 10/22/23 | Teachers are using myNHA to enter student behaviors utilizing ABS (Antecedent-Behaviors-Strategies). | Stephanie Solomon | 06/30/2024 |
| Notes: | Relook at behaviors entered in the system using ABS at the end of Quarter 1. |  |  |
| 10/16/22 | Social Emotional groups are created to help Tier 2 and Tier 3 students with their behavior. These groups will be revisited quarterly. | Allison Gallegor | 06/30/2024 |
| Notes: | September 15, 2023- Behavior PLC <br> Need another Behavior PLC by end of December |  |  |


| Core Function: | Dimension A - Instructional Excellence and Alignment |  |  |  |
| :---: | :---: | :---: | :---: | :---: |
| Effective Practice: | Curriculum and instructional alignment |  |  |  |
| A2.01 | Instructional Teams meet regularly (e.g., twice a month or more for 45 minutes each meeting) to review implementation of effective practice and student progress.(5091) | Implementation Status | Assigned To | Target Date |
| Initial Assessment: | Currently have weekly $30-40$ minute team meetings which include all teachers of the grade level and administration if needed. In addition 3040 minute weekly PLC meeting that includes grade level plus dean, principal, and dean of intervention. Teachers also receive a full day each quarter for planning which lasts $6-8$ hours. As a result, this is between 60-80 minutes of structured instructional planning for grade levels. | Limited Development 11/07/2022 |  |  |
|  | Priority Score: $1 \quad$ Opportunity Score: 1 | Index Score: 1 |  |  |
| How it will look when fully met: | A school improvement team discussion needs to occur around how this looks when full implementation. <br> First option- Continue how we are currently implementing instructional planning. <br> Second Option- Utilize half days for team planning from 1pm-4pm rather than Mental Health Days or add teacher work days to each month and extend calendar year. | Objective Met 05/31/23 | Jennifer Haggerty | 08/01/2023 |
| Actions |  |  |  |  |
| 4/10/23 | Add in more planning time into the school calendar for work days. Trying to get a work day per month. | Complete 05/31/2023 | Stephanie Solomon | 06/30/2023 |
| Notes: | 2 calendar options were offered to SIT. 3 Mental Health half-days were kept and and 3 additional work days were added throughout the year for teacher work days. |  |  |  |
| Implementation: |  | 05/31/2023 |  |  |
| Evidence | 5/31/2023 <br> The following Teacher Workdays have been added to the calendar for next year- 9/25/23, 2/26/24, 4/29/24. |  |  |  |
| Experience | 5/31/2023 <br> 2 school calendar options for 2023-2024 were presented to the SIT. The SIT unanimously voted on the second option, which provided more work days throughout the school year. |  |  |  |

 Psychologists, Classroom Teacher, and Hallway Dean.

Notes: October Meeting- 10/19/23

| 10/22/23 | Fall and Spring after-school tutoring will occur for bubble students. | Tiki Wrighton | 06/30/2024 |
| :---: | :---: | :---: | :---: |
| Notes: |  |  |  |
| 10/22/23 | Students will be identified in groups of above grade level, intervention, after-school tutoring, Sylvan tutoring, Special Education, and EL to ensure each student is receiving a level of support. | Stephanie Solomon | 06/30/2024 |
| Notes: |  |  |  |
| 10/22/23 | PLC meetings occur bi-weekly to discuss student performance, teacher remediation plans, and needed supports from each grade level. | Stephanie Solomon | 06/30/2024 |
| Notes: |  |  |  |
| 10/22/23 | Progress monitoring data for SWD and EL is reviewed monthly. | Tiki Wrighton | 06/30/2024 |
| Notes: |  |  |  |
| 10/23/23 | Unit unpacking is done prior to each each unit to ensure teachers understand the skills and strategies needed for mastery. | Stephanie Solomon | 06/30/2024 |
| Notes: |  |  |  |


| KEY | A4.06 | ALL teachers are attentive to students' emotional states, guide students in managing their emotions, and arrange for supports and interventions when necessary.(5124) | Implementation Status | Assigned To | Target Date |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Initial Ass |  | Social contracts are required in all classrooms. A moral focus curriculum is provided for teachers. Teachers given professional development to grow in this area, specifically creating functional relationships with students. Behavior PLC's will be held three times a year with teachers, social worker, principal, and dean to determine which students should receive social emotional learning in small groups. | Limited Development 12/07/2022 |  |  |
| How it will when fully |  | Professional development will be needed for teachers to address their own social and emotional development for creating and sharing a caring and challenging classroom environment. <br> Professional development will be needed to support teacher knowledge and sound practices enhancing effective social/ emotional learning implementation. For example, research based practices that teachers can use in their classrooms with students. <br> Trauma professional development for teachers will be needed as well. <br> More specific school wide expectations around the use of the moral focus curriculum. |  | Stephanie Solomon | 06/30/2024 |
| Actions |  |  |  |  |  |
| Notes: |  |  |  |  |  |
|  | A4.09 | The Leadership Team monitors rates of student transfer, dropout, graduation, attendance, and post-high school outcome (e.g. student enrollment in college, student in careers).(5127) | Implementation Status | Assigned To | Target Date |

Attrition- Review yearly attrition at spring marketing meeting. We are given a yearly attrition percentage. We have a student attrition intervention. Parents provide reasons why they are leaving the school. At times, administration or teachers are reaching out about reasons why students are looking to leave.

Chronic Absenteeism- Pre-generated letters, attendance policy, retain students based on attendance and performance. Students receive Perfect Attendance quarterly. Teachers are required to turn in their weekly attendance grids. NHA sends weekly attendance reports on Sunday evenings.
Priority Score: $3 \quad$ Opportunity Score: $2 \quad$ Index Score: 6
How it will look
when fully met:

Attrition- Administration will designate a contact to reach out to families to discuss reasons for withdrawal from school. Administration will make monthly attrition calls. School will hold two family attrition events. School improvement team will monitor performance measures throughout the school year.

Chronic Absenteeism- Our Average Daily Attendance will be 95\% or higher. Our chronic absenteeism will less than $16.1 \%$. This will be closely monitored with the following action steps.

- Teachers will take accurate attendance daily and weekly. Our weekly attendance reports will be above $95 \%$.
- The principal and Social Worker will send out monthly attendance letters from the myNHA system to the designated families.
- Perfect Attendance will be rewarded at the quarterly Honor Roll assemblies.

Next year we are going to create our own attendance letters to send out weekly, etc. We are also going to hold meetings with families once they get to 10 days or more.

## Actions

## 2 of 7 (29\%)

| Notes: | October- Attendance letters were sent bi-weekly. <br> November- Letters were sent monthly. <br> December- Letters were sent monthly. <br> January- Letters were sent monthly. <br> February- Letters were sent monthly. <br> March- Letters were sent bi-weekly. <br> April- Letters were sent by the month. <br> Need to tweak the letters for next year because NHA letters only get sent once. |  |  |  |
| :---: | :---: | :---: | :---: | :---: |
| 5/31/23 | Create attendance letters and spreadsheet to track student attendance | Complete 09/22/2023 | Allison Gallegor | 09/30/2023 |
| Notes: | Letters for 3,6 , and 10 days. ACAP meetings after 10 . |  |  |  |
| 10/22/23 | Newly designed attendance letters will be sent out weekly to families at 3,6 , and 9 absences. |  | Allison Gallegor | 06/30/2024 |
| Notes: |  |  |  |  |
| 10/22/23 | ACAP meetings will be held for students after 10-absences. A plan will be created to help with student attendance. Retention and earning back days will also be discussed at the end of the school year. |  | Allison Gallegor | 06/30/2024 |
| Notes: |  |  |  |  |
| 10/12/22 | Staff will be rewarded for going an entire month with our weekly attendance at or above $95 \%$. |  | Stephanie Solomon | 06/30/2024 |
| Notes: |  |  |  |  |
| 10/12/22 | Staff members who turn in the weekly attendance grids will be rewarded at the end of each quarter. |  | Stephanie Solomon | 06/30/2024 |
| Notes: |  |  |  |  |
| 10/12/22 | Perfect Attendance will be awarded at our Honor Roll Assemblies. |  | Stephanie Solomon | 06/30/2024 |
| Notes: |  |  |  |  |
| Implementation: |  | 10/22/2023 |  |  |
| Evidence | $10 / 12 / 2023$ <br> Attendance letters and spreadsheet tracking when letters were sent. |  |  |  |
| Experience | $10 / 12 / 2023$ <br> We created letters for 3,6 , and 9 absence letters. We are also utilizing our own spreadsheet at the school level to keep up with attendance on a weekly basis. |  |  |  |
| Sustainability | $10 / 12 / 2023$ <br> Consistent implementation of the sending out weekly attendance letters. |  |  |  |


| KEY | A4.16 | The school develops and implements consistent, intentional, and ongoing plans to support student transitions for grade-to-grade and level-to-level.(5134) | Implementation Status | Assigned To | Target Date |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Initial Ass |  | Vertically aligned curriculum across the building. <br> Currently offer Come Grow With Us events in the spring for Incoming Kindergarten families. Also offer Kindercamp in August for incoming Kindergarten students. <br> In 5th grade classes are departmentalized for students to begin rotating between classes. Additionally we offer a Moving Up ceremony at the end of the school year. <br> In Middle School, we offer Surviving Middle School sessions over the summer. We also do 8th grade high school night to prepare them for High School. | Limited Development 12/07/2022 |  |  |
| How it will when fully |  | Continue to do all of the events mentioned above but also preparing 2nd grade students for the transition to 3rd grade, specifically around Read to Achieve. |  | Danielle Merritt | 08/01/2023 |
| Actions |  |  |  |  |  |
| Notes: |  |  |  |  |  |


| Core Function: | Dimension B - Leadership Capacity |  |  |  |
| :---: | :---: | :---: | :---: | :---: |
| Effective Practice: | Strategic planning, mission, and vision |  |  |  |
| B1.01 | The LEA has an LEA Support \& Improvement Team.(5135) | Implementation Status | Assigned To | Target Date |
| Initial Assessment: | Our school has a School Improvement Team that meets monthly. The School Improvement Team is voted on at the beginning of the school year. There is a representative from each grade level team, specials team, EC team, and student support team. Most of the work being added to our School Improvement plan comes from administration. | Limited Development 03/07/2022 |  |  |
|  | Priority Score: $3 \quad$ Opportunity Score: 3 | Index Score: 9 |  |  |
| How it will look when fully met: | The School Improvement Team needs to meet twice each month. We are working on getting all systems aligned where all our goals are encompassed in one School Improvement Plan. We are also trying to reduce turnover from year-to-year on the School Improvement Team, so we are not spending the first few months getting everyone caught back up to where we left off from the previous year. We also need better delegation for the evidence that needs to be collected, so it does not fall on the same people. We also have an administration team of the principal and 4 other Deans. There should be alignment between the School Improvement Team and the administration team. We also need a parent representative on our School Improvement Team. | 06/23/22 | Stephanie Solomon | 06/30/2024 |
| Actions |  |  |  |  |
| Notes: |  |  |  |  |
| Implementation: |  | 06/23/2022 |  |  |
| Evidence | 6/23/2022 <br> See list in document upload of management team members. |  |  |  |
| Experience | $6 / 23 / 2022$ <br> We meet with the management team. |  |  |  |
| Sustainability | $6 / 23 / 2022$ <br> We will continue to meet with the management team. |  |  |  |




| How it will look when fully met: |  | Our goal for this year is for our school wide math proficiency to reach $40 \%$. Teachers should be utilizing the school wide strategy of CUBS or CUBES. Deans will continue weekly or bi-weekly observations of their teachers. Data days will occur after each check-in to analyze student data and review year long plans. The School Improvement Team will review school wide math data to determine the professional development needs of the school. The School Improvement Team will look at last year's EOG data, school wide check-in data, and K-2 numeracy assessment data to determine areas for professional development. CUBS or CUBES and K-2 Math strategies should be visible in classrooms, and these should be utilized on assessments. Students will be provided incentives to use their strategies on assessments to ensure their best performance. <br> Next year we need to provide more PD around what student strategies look like in ELA and Math. This will be included in our Look Fors for physical environment at the start of the school year. We also need to provide more ongoing PD on what effective instructional strategies look like at different times of the school year. Our EL and Hispanic students did not make adequate progress last year. A plan is going to need to be developed to better support these students. |  | Stephanie Solomon | 12/31/2023 |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Actions |  |  | 2 of 8 (25\%) |  |  |
|  | 10/12/22 | Look fors will be created around the Teaching Competency from the Classroom Framework to help align observations between teachers and administration. | Complete 11/30/2022 | Stephanie Solomon | 11/30/2022 |
|  | Notes: | Will monitor how often this needs to be adjusted. Weekly observations and taking pictures and giving teachers shout outs each week based of what is observed during classroom observations. Team One walk throughs occur on Fridays. |  |  |  |
|  | 10/12/22 | Professional Development will be provided about how to implement schoolwide strategies for UNWRAP and CUBES or CUBS. These will also be posted in classrooms in 2-8. | Complete 02/06/2023 | Sonda Brown | 12/31/2022 |
|  | Notes: |  |  |  |  |
|  | 5/31/23 | Student strategy look fors included in physical environment during Start-Up. |  | Stephanie Solomon | 10/31/2023 |
|  | Notes: | Student strategies need to be posted during culture walk throughs. |  |  |  |
|  | 5/31/23 | PD on how to incorporate student strategies into a lesson. |  | Stephanie Solomon | 06/30/2024 |


| Notes: | Start-Up PD in both ELA \& Math <br> Differentiated PD plan to cycle people through PD options at different times of the year. |  |  |  |
| :---: | :---: | :---: | :---: | :---: |
| 5/31/23 | Professional PD plan with options at different times of the school year. |  | Stephanie Solomon | 06/30/2024 |
| Notes: | 2023-2024 PD Plan <br> 4 different rotation options that we cycle through throughout the school year. |  |  |  |
| 10/22/23 | Principal will provide feedback on intervention services, EC services, and EL services monthly. |  | Stephanie Solomon | 06/30/2024 |
| Notes: |  |  |  |  |
| 10/23/23 | Data Days will be scheduled quarterly. |  | Stephanie Solomon | 06/30/2024 |
| Notes: | K-2 is scheduled for November 1st, 2nd, and 3rd. |  |  |  |
| 10/12/22 | Data Days will be scheduled after each round of testing- check-ins, numeracy, mClass, etc. |  | Stephanie Solomon | 06/30/2024 |
| Notes: |  |  |  |  |
| Implementation: |  | 03/07/2022 |  |  |
| Evidence | $3 / 7 / 2022$ <br> Tutoring calednars PLC notes Google Calendars |  |  |  |
| Experience | $3 / 7 / 2022$ <br> We are strong in the practice of identifying weak standards and utilizing data. It was nice to have administration involved to hold teachers to reviewing weaker standards. |  |  |  |
| Sustainability | $3 / 7 / 2022$ <br> COVID has made after-school tutoring difficult to implement this year. This is something we will be looking to continue once we get our staffing stablized. |  |  |  |



| Core Function: |  | Dimension C - Professional Capacity |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Effective Practice: |  | Talent recruitment and retention |  |  |  |
| KEY | C3.04 | The LEA/School has established a system of procedures and protocols for recruiting, evaluating, rewarding, and replacing staff.(5168) | Implementation Status | Assigned To | Target Date |
| Initial Asse | nt: | We currently attend career fairs. Administration at the school level does attend, but our Talent Acquisition team also attends these regularly. | Limited Development 12/15/2022 |  |  |
| How it will when fully |  | We want to reduce our teacher turnover rate by $50 \%$. We also need to get to a place where our staff is $90 \%$ or more highly certified. We are currently at $72 \%$ of our staff certified. |  | Stephanie Solomon | 06/30/2025 |
| Actions |  |  | 0 of 2 (0\%) |  |  |
|  | 10/2 | We want our school GLINT survey above 70. |  | Stephanie Solomon | 06/30/2024 |
| Notes: Fall Glint- 62 |  |  |  |  |  |
|  | 10/2 | Teacher incentives will be handed out monthly. |  | Stephanie Solomon | 06/30/2024 |
| Notes: |  |  |  |  |  |
| Core Function: |  | Dimension E-Families and Community |  |  |  |
| Effective Practice: |  | Family Engagement |  |  |  |
| KEY | E1.06 | The school regularly communicates with parents/guardians about its expectations of them and the importance of the curriculum of the home (what parents can do at home to support their children's learning).(5182) | Implementation Status | Assigned To | Target Date |

Principal does a weekly Sunday newsletter, phone call, and text

## Full Implementation

04/20/2023
message. Grade level teams are also sending weekly newsletters. Grade level newsletters include vidoes, links, and ways to implement class strategies at home. Middle School Dean also send a bi-weekly communication to middle school families. Specials team also is sending communication to families. Teachers utilize Class Dojo, Class Tag, Google Classroom to help communicate with parents. We do a Title I and Curriculum night at the beginning of the year. Open House is scheduled before school starts. Teachers call families within the first month to make a positive contact. We do a Fall Harvest and a Spring Festival. Middle school does 4 positive phone calls weekly. Parentteacher conferences are offered 3 times per year with the first 2 times a requirement of $100 \%$. Principal scheduled Parent Coffees. Parents also have access to Parent Portal where they can review grades, communicate with teachers, and complete school forms.

