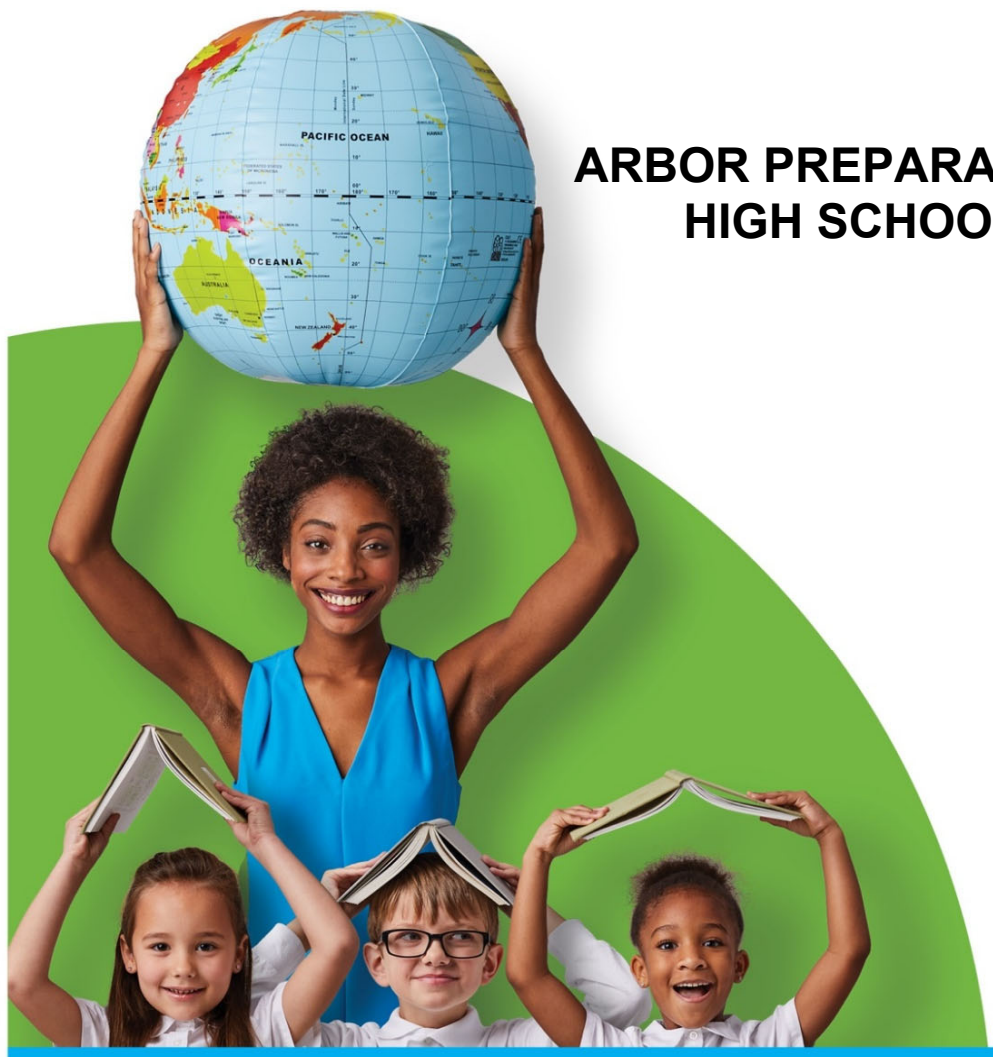


# ARBOR PREPARATORY HIGH SCHOOL



Financial Statements as of and for the Year Ended June 30, 2023, Required Supplementary Information and Additional Information for the Year Ended June 30, 2023, and Independent Auditor's Reports

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# ARBOR PREPARATORY HIGH SCHOOL

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## Independent Auditor's Report

To the Board of Directors  
Arbor Preparatory High School

### Report on the Audit of the Financial Statements

#### **Opinions**

We have audited the financial statements of the governmental activities and each major fund of Arbor Preparatory High School (the "School") as of and for the year ended June 30, 2023 and the related notes to the financial statements, which collectively comprise Arbor Preparatory High School's basic financial statements, as listed in the table of contents.

In our opinion, the accompanying financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of Arbor Preparatory High School as of June 30, 2023 and the respective changes in its financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### **Basis for Opinions**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are required to be independent of the School and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### **Responsibilities of Management for the Financial Statements**

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the School's ability to continue as a going concern for 12 months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

#### **Auditor's Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and, therefore, is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

To the Board of Directors  
Arbor Preparatory High School

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the School's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

#### ***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and the budgetary comparison schedules be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, which considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### ***Other Information***

Management is responsible for the other information included in the basic financial statements. The other information comprises the statement of revenues - General Fund but does not include the basic financial statements and our auditor's report thereon. Our opinions on the basic financial statements do not cover the other information, and we do not express an opinion or any form of assurance thereon.

In connection with our audit of the basic financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the basic financial statements or whether the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

To the Board of Directors  
Arbor Preparatory High School

**Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated October 9, 2023 on our consideration of Arbor Preparatory High School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements, and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Arbor Preparatory High School's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Arbor Preparatory High School's internal control over financial reporting and compliance.

*Plante & Moran, PLLC*

October 9, 2023

# ARBOR PREPARATORY HIGH SCHOOL

## MANAGEMENT'S DISCUSSION AND ANALYSIS AS OF AND FOR THE YEAR ENDED JUNE 30, 2023

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This section of the annual financial report for Arbor Preparatory High School (the "School") provides an overview of the School's financial activities as of and for the fiscal year ended June 30, 2023. It should be read in conjunction with the financial statements, which immediately follow this section.

### Using this Annual Report

This annual report consists of a series of financial statements and notes to those statements. These statements are organized so the reader can understand the School financially as a whole. The School-wide financial statements provide information about the activities of the whole School, presenting both an aggregate view of the School's finances and a longer-term view of those finances. The fund financial statements provide the next level of detail. For governmental activities, these statements tell how services were financed in the short term as well as what remains for future spending. The fund financial statements look at the School's operations in more detail than the School-wide financial statements by providing information about the School's most significant fund — the General Fund — with the other fund presented in one column as the major School Service Fund.

Management's Discussion and Analysis  
(Required Supplementary Information)

#### Basic Financial Statements

School-wide Financial Statements      Fund Financial Statements

Notes to Basic Financial Statements

(Required Supplementary Information)  
Budgetary Information for the Governmental Funds

(Additional Information)  
Statement of Revenues — General Fund

### Reporting the School as a whole — School-wide Financial Statements

One of the most important questions asked about the School is, "As a whole, what is the School's financial condition as a result of the year's activities?" The Statement of Net Position and the Statement of Activities, which appear first in the School's financial statements, report information on the School as a whole and its activities in a way that helps you answer this question. We prepare these statements to include all assets and liabilities, using the accrual basis of accounting, which is similar to the accounting used by most private-sector companies. All of the current year's revenues and expenses are taken into account regardless of when the cash is received or paid.

The School's Statement of Net Position — the difference between assets and liabilities, as reported in the Statement of Net Position — is one way to measure the School's financial position. The relationship between revenues and expenses is the School's operating results. The School's goal is to provide services to our students, not to generate profits as private sector companies do. One must consider nonfinancial factors, such as the quality of the education provided and the safety of the School, to assess the overall health of the School.

The Statement of Net Position and the Statement of Activities report the activities of the School, all of which are classified as governmental. These activities encompass all the School's services, including instruction, support services and food services. State aid (based on student count) and state and federal grants finance most of these activities. The School has entered into a services agreement (the "agreement") with PrepNet, LLC ("PrepNet") which requires PrepNet to provide administration, strategic planning and all labor, materials, equipment, and supervision necessary for the provision of educational services to students. As part of the consideration received under the agreement, PrepNet also provides the facility in which the School operates. Under the terms of the agreement, PrepNet receives as remuneration for its services an amount equal to the total revenue received by the School from all revenue sources.

### **Reporting the School's Fund Financial Statements**

The School's fund financial statements provide detailed information about the most significant funds — not the School as a whole. Some funds are required to be established by state law. However, the School establishes other funds to help it control and manage money for particular purposes or as required by state law (the School Service Fund is an example). The governmental funds of the School use the following accounting approach:

*Governmental Funds* — All of the School's services are reported in governmental funds. Governmental fund reporting focuses on showing how money flows into and out of funds and the balances left at year-end that are available for spending. They are reported using an accounting method called modified accrual accounting. Only those revenues that are "measurable" and "currently available" are reported. Liabilities are recognized when incurred. The governmental fund statements provide a short-term view of the operations of the School and the services it provides. Governmental fund information helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance the School's programs. We describe the relationship (or differences) between governmental activities (reported in the Statement of Net Position and the Statement of Activities) and governmental funds in reconciliations presented as part of the statements.

## The School as a Whole

Recall that the Statement of Net Position provides the perspective of the School as a whole. The table below provides a summary of the School's net position as of June 30:

	<b>2023</b>	<b>2022</b>
Assets:		
Current assets	\$ 702,576	\$ 686,541
Capital assets, net of accumulated depreciation	<u>-</u>	<u>888</u>
Total assets	702,576	687,429
Liabilities - current	<u>651,324</u>	<u>641,581</u>
Net position:		
Net investment in capital assets	-	888
Restricted - School Service Fund	-	8,784
Unrestricted	<u>51,252</u>	<u>36,176</u>
Total net position	<u>\$ 51,252</u>	<u>\$ 45,848</u>

The unrestricted net position of governmental activities represents the accumulated results of life-to-date operations. These assets can be used to finance day-to-day operations without constraints, such as legislative or legal requirements. The results of the current-year operations for the School as a whole are reported in the Statement of Activities, which shows the change in net position.

The results of operations for the School as a whole are reported in the summarized Statements of Activities (below) which show the changes in net position for the fiscal years ended June 30:

	<b>2023</b>	<b>2022</b>
Revenues:		
State aid	\$ 2,564,593	\$ 2,712,920
Operating grants	888,833	1,036,526
Private sources - PrepNet	<u>1,900,379</u>	<u>1,395,968</u>
Total revenues	5,353,805	5,145,414
Expenses—		
Contracted service fee:		
Instruction	1,906,664	1,749,729
Support services	3,430,809	3,297,277
Food services	628	82,797
Depreciation (unallocated)	<u>888</u>	<u>1,434</u>
Total expenses	<u>5,338,989</u>	<u>5,131,237</u>
SPECIAL ITEM - Transfer of operations	<u>(9,412)</u>	<u>-</u>
Change in net position	<u>\$ 5,404</u>	<u>\$ 14,177</u>



As reported in the Statement of Activities, the cost of governmental activities was \$5,338,989. These activities were primarily funded by the School's state aid (based on student count) and governments and organizations that subsidized certain programs with grants. *Revenues – Private sources – PrepNet* also represent a contribution granted by PrepNet for excess of Academy expenditures over public revenues available.

The School experienced an increase in net position of \$5,404 in 2023. Under the terms of the agreement with PrepNet, PrepNet provides a spending account to the Board of Directors for discretionary expenditures. The primary reason for the change in net position is the timing of these discretionary expenditures.

Effective July 1, 2022, food service operations of the School were transferred to a designated School Food Authority (SFA) under an Alternate Agreement, and the School relinquished authority over its food service operations to the SFA. Center Line Preparatory Academy has been named the SFA for purposes of consolidating food services. Substantially all School Services Fund revenues and expenses will be recognized by the SFA rather than the School during fiscal year 2022-2023 under the terms of the Alternate Agreement. Accumulated fund balance and net position was transferred to the SFA during the year ended June 30, 2023.

The School Services Fund's original and final budgets for the year ended June 30, 2023 include activity recognized by the SFA related to the School's food service operation.

A reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balance of Governmental Funds to the Statement of Activities appears on page 12.

### **Fund Financial Statements**

As we noted earlier, the School uses funds to help it control and manage money for particular purposes or as required by state law. Looking at funds helps the reader to consider whether the School is being accountable for the resources that the State and others provide to it and may provide more insight into the School's overall financial health.

The School's instruction and support services activities are reported in the General Fund. The School Service Fund represents food service activities. The School's combined fund balance was \$51,252 at June 30, 2023.

A reconciliation of the Balance Sheet of Governmental Funds to the Statement of Net Position appears on page 11.

### **General Fund Budgetary Highlights**

Over the course of the year, the School revises its budget to reflect changes in revenues and expenditures. State law requires that the budget be amended to ensure that expenditures do not exceed appropriations. A schedule showing the School's original and final budget amounts compared with amounts actually paid and received is provided in the required supplementary information of these financial statements.

Budgeted revenues for the General Fund were increased by \$140,081 from the original budget. Revenues were changed to reflect the following:

State Aid	<i>Decrease</i>
Other State Sources	<i>Increase</i>
Interdistrict Sources	<i>Decrease</i>
Federal Sources	<i>Decrease</i>
Private Sources	<i>Decrease</i>
Private Sources - PrepNet	<i>Increase</i>

Budgeted expenditures for the General Fund were increased by \$128,035. This change was to reflect the change in anticipated funding. Significant variances between the final budget and actual amounts are disclosed in the notes to the financial statements (refer to note 2).

### **Capital Assets**

At June 30, 2023, the School had fully depreciated capital assets. Capital assets are substantially provided as part of the agreement with PrepNet.

### **General Economic Factors and Next Year's Budgets**

Our officials and administration consider many factors when setting the School's 2024 fiscal year budget. One of the most important factors affecting the budget is our student count. The state foundation revenue is determined by multiplying the blended student count by the foundation allowance per pupil. The blended count for the 2024 fiscal year is expected to be 90% and 10% of the October 2023 and February 2023 student counts, respectively. The 2024 budget was adopted in May 2023. Approximately 56% of total General Fund revenue is from the foundation allowance. As a result, School funding is heavily dependent on the State's ability to fund local school operations. Based on early enrollment data at the start of the 2024 school year, we anticipate that the fall student count will be close to the estimates used in creating the 2024 budget. Once the final student count and related per pupil funding are validated, state law requires the School to amend the budget if actual School resources are not sufficient to fund original appropriations.

Since the School's revenue is heavily dependent on state funding and the health of the State's school aid fund, the actual revenue received depends on the State's ability to collect revenues to fund its appropriation to public school academies. The State periodically holds a revenue-estimating conference to estimate revenues. If the State estimates funds are not sufficient to fund the appropriation, the legislature must revise the appropriation or proration of state aid will occur.

### **Contacting the School's Financial Management**

The financial report is designed to provide users of the report with a general overview of the School's finances and to demonstrate the School's accountability for the money it receives. If you have questions about this report, contact the Chief Financial Officer of National Heritage Academies, Inc., 3850 Broadmoor SE, Suite 201; Grand Rapids, Michigan 49512.

# ARBOR PREPARATORY HIGH SCHOOL

## STATEMENT OF NET POSITION YEAR ENDED JUNE 30, 2023

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	<b>Governmental Activities</b>
<b>ASSETS</b>	
CURRENT ASSETS:	
Cash	\$ 47,068
Due from governmental revenue sources	<u>655,508</u>
Total current assets	<u>702,576</u>
NON-CURRENT ASSETS:	
Capital assets	14,300
Less accumulated depreciation	<u>(14,300)</u>
Total capital assets, net of accumulated depreciation	<u>-</u>
TOTAL	<u>\$ 702,576</u>
<b>LIABILITIES AND NET POSITION</b>	
LIABILITIES:	
Unearned revenue	\$ 96,898
Accounts payable	559
Contracted service fee payable	<u>553,867</u>
Total liabilities	651,324
NET POSITION - Unrestricted	<u>51,252</u>
TOTAL	<u>\$ 702,576</u>

See notes to financial statements.

# ARBOR PREPARATORY HIGH SCHOOL

## STATEMENT OF ACTIVITIES YEAR ENDED JUNE 30, 2023

	Expenses	Program Revenues		Governmental Activities Net (Expense) Revenue and Changes in Net Position
		Charges for Services	Operating Grants	
FUNCTIONS/PROGRAMS —				
Contracted service fee:				
Instruction	\$ 1,906,664	-	\$ 252,312	\$ (1,654,352)
Support services	3,430,809	-	635,893	(2,794,916)
Food services	628	-	628	-
Depreciation (unallocated)	888	-	-	(888)
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
Total governmental activities	\$ 5,338,989	\$ -	\$ 888,833	(4,450,156)
GENERAL PURPOSE REVENUES:				
State aid unrestricted				2,564,593
Private sources - PrepNet				1,900,379
				<u>          </u>
Total general purpose revenue				4,464,972
SPECIAL ITEM - Transfer of operations				
				<u>          </u>
				(9,412)
CHANGE IN NET POSITION				
				5,404
NET POSITION:				
Beginning of year				<u>          </u>
				45,848
End of year				<u>          </u>
				\$ 51,252

See notes to financial statements.

# ARBOR PREPARATORY HIGH SCHOOL

## BALANCE SHEET - GOVERNMENTAL FUNDS YEAR ENDED JUNE 30, 2023

	General Fund	School Service Fund	Total Governmental Funds
<b>ASSETS</b>			
Cash	\$ 47,068	\$ -	\$ 47,068
Due from governmental revenue sources	<u>655,508</u>	<u>-</u>	<u>655,508</u>
<b>TOTAL</b>	<b><u>\$ 702,576</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 702,576</u></b>
<b>LIABILITIES AND FUND BALANCE</b>			
<b>LIABILITIES:</b>			
Unearned revenue	\$ 96,898	\$ -	\$ 96,898
Accounts payable	559	-	559
Contracted service fee payable	<u>423,013</u>	<u>-</u>	<u>423,013</u>
<b>Total liabilities</b>	<b><u>520,470</u></b>	<b><u>-</u></b>	<b><u>520,470</u></b>
<b>DEFERRED INFLOWS OF RESOURCES:</b>			
Unavailable revenue	<u>130,854</u>	<u>-</u>	<u>130,854</u>
<b>Total liabilities and deferred inflows of resources</b>	<b><u>651,324</u></b>	<b><u>-</u></b>	<b><u>651,324</u></b>
<b>FUND BALANCE:</b>			
Committed	21,984	-	21,984
Unassigned	<u>29,268</u>	<u>-</u>	<u>29,268</u>
<b>Total fund balance</b>	<b><u>51,252</u></b>	<b><u>-</u></b>	<b><u>51,252</u></b>
<b>TOTAL</b>	<b><u>\$ 702,576</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 702,576</u></b>

### Reconciliation of the Balance Sheet of Governmental Funds to the Statement of Net Position

Total governmental fund balance	\$ 51,252
Capital assets used in governmental activities are not financial resources and are not reported in the funds:	
Capital assets cost	\$ 14,300
Accumulated depreciation	<u>(14,300)</u>
Due from governmental revenue sources not available to pay current period expenditures therefore deferred in the funds	130,854
Contracted service fee payable not due and payable in the current period and not reported in the funds	<u>(130,854)</u>
Net position of governmental activities	<b><u>\$ 51,252</u></b>

See notes to financial statements.

## ARBOR PREPARATORY HIGH SCHOOL

### STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS YEAR ENDED JUNE 30, 2023

	General Fund	School Service Fund	Total Governmental Funds
REVENUES:			
State aid	\$ 2,564,593	\$ -	\$ 2,564,593
Other state sources	310,744	334	311,078
Federal sources	353,835	922	354,757
Private sources	53,914	-	53,914
Interdistrict sources	172,834	-	172,834
Private sources - PrepNet	1,900,379	-	1,900,379
	<u>5,356,299</u>	<u>1,256</u>	<u>5,357,555</u>
Total revenues			
EXPENDITURES — Contracted service fee:			
Instruction	1,906,664	-	1,906,664
Support services	3,434,559	-	3,434,559
Food services	-	628	628
	<u>5,341,223</u>	<u>628</u>	<u>5,341,851</u>
Total expenditures			
REVENUES OVER EXPENDITURES	15,076	628	15,704
SPECIAL ITEM - Transfer of operations	<u>-</u>	<u>(9,412)</u>	<u>(9,412)</u>
NET CHANGE IN FUND BALANCE	15,076	(8,784)	6,292
FUND BALANCE — Beginning of year	<u>36,176</u>	<u>8,784</u>	<u>44,960</u>
FUND BALANCE — End of year	<u>\$ 51,252</u>	<u>\$ -</u>	<u>\$ 51,252</u>

#### Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balance of Governmental Funds to the Statement of Activities

Net change in fund balance — total governmental funds	\$ 6,292
Governmental funds report capital outlays as expenditures, in the statement of activities these costs are allocated over their useful lives as depreciation	(888)
Revenue reported in the statement of activities that does not provide current financial resources and are not reported as revenue in the governmental funds	130,854
Revenue reported in the governmental funds as available and measurable — reported in the statement of activities in prior years	(134,604)
Contracted service fee recognized consistent with the revenue policy	<u>3,750</u>
Change in net position of governmental activities	<u>\$ 5,404</u>

See notes to financial statements.

# ARBOR PREPARATORY HIGH SCHOOL

## NOTES TO FINANCIAL STATEMENTS AS OF AND FOR THE YEAR ENDED JUNE 30, 2023

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### 1. NATURE OF OPERATIONS

Arbor Preparatory High School (the “School”) is a Michigan Public School Academy that provides education based on rigorous teaching methods, parental involvement, student responsibility, and basic moral values. The School provides education, at no cost to the parent, to students in kindergarten through eighth grade. Enrollment is open to all appropriately aged children without regard to gender, ethnic background, disability, and/or religious affiliation. The School operates under a charter contract approved by Bay Mills Community College, which is responsible for oversight of the School’s operations. The charter contract expires June 30, 2027 and is subject to renewal. Bay Mills Community College Board of Trustees receives three percent of state aid funds as an administrative fee. The total administrative fee for year ended June 30, 2023, paid to the Bay Mills Community College Board of Trustees was \$86,169.

The School is exempt from taxation as a governmental entity pursuant to Internal Revenue Code Section 115. The School qualifies for public charity status by meeting the requirements of Internal Revenue Code Sections 509(1) and 170(b)(1)(A)(ii).

The School’s primary source of revenue is provided by the State of Michigan and consists of an amount per student multiplied by weighted average student counts. The state revenue is recognized ratably over the school year and is funded through payments from October 2022 through August 2023.

The Board of Directors of the School has entered into a services agreement (the “agreement”) with PrepNet, LLC (“PrepNet”) which requires PrepNet to provide administration, strategic planning and all labor, materials, equipment, and supervision necessary for the provision of educational services to students. As part of the consideration received under the agreement, PrepNet also provides the facility in which the School operates. The agreement will continue until the termination or expiration of the charter contract, up to a maximum of five years, unless at least 90 days written notice of intent to terminate or renegotiate is given by either the School or PrepNet.

Under the terms of the agreement, PrepNet receives as remuneration for its services an amount equal to the total revenue received by the School from all revenue sources. *Revenues – Private sources – PrepNet* represent a contribution granted by PrepNet for the excess of School expenditures over revenues available. Per the Academy’s management agreement with PrepNet, although not always required, PrepNet may make contributions to the School in the event that School expenditures are in excess of revenue. The management agreement’s term coincides with the charter agreement, which expires June 30, 2027.

## 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

**School-Wide and Fund Financial Statements** — The School-wide financial statements (i.e., the Statement of Net Position and the Statement of Activities) report information on all of the nonfiduciary activities of the primary government. The effect of interfund activity has been removed from these statements. Governmental activities, which normally are supported by intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support. All the School's government-wide activities are considered governmental activities.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function. Program revenue includes (a) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function and (b) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function. Revenues not classified as program revenues are reported instead as general revenue.

### **Measurement Focus, Basis of Accounting, and Financial Statement Presentation**

*School-Wide Statements* — The School-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenue is recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Grants are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

The effect of interfund activity has been eliminated from the School-wide financial statements.

When an expense is incurred for purposes for which both restricted and unrestricted net position, or fund balance are available, the School's policy is to first apply restricted resources. When an expense is incurred for purposes which amounts in any of the unrestricted fund balance classifications could be used, it is the School's policy to spend funds in this order: committed, assigned and unassigned.

*Fund Based Statements* — Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenue is recognized as soon as it is both measurable and available. Revenue is considered to be available if it is collected within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the School considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Revenue not meeting this definition is classified as a deferred inflow of resources. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. The contracted service fee to PrepNet is recorded consistent with the recognition of revenue. Interfund transfers are used to subsidize operations of the School Service Fund.

*Fund Classification* — The financial activities of the School are organized on the basis of funds. The operation of each fund is accounted for with a separate set of self-balancing accounts that comprise its assets, deferred outflows of resources, liabilities, deferred inflows of resources, fund balance, revenues, and expenditures. Government resources are allocated to



and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

*Governmental Funds* – Governmental funds include all activities that provide general governmental services that are not business-type activities. Governmental funds can include the General Fund, special revenue funds, debt service funds, capital project funds, and permanent funds. The Academy’s funds, which are major funds, are the General Fund and the School Service Fund.

*General Fund* — The General Fund is used to account for the general educational programs and athletic programs of the School. Its revenues are derived primarily from the State of Michigan.

*School Service Fund* — The School Service Fund is used to account for the food service operation. Its revenues are derived primarily from a federal grant and student charges.

*Capital Assets* — Capital assets, which include other equipment, are reported in the applicable governmental column in the Academy-wide financial statements at historical costs of more than \$5,000 and an estimated useful life in excess of one year.

Other equipment is depreciated using the straight-line method over useful lives of 3-10 years.

*Estimates* — The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America (“generally accepted accounting principles”) requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues, expenses and expenditures during the reporting period. Actual results could differ from those estimates.

*Cash* — Cash as of June 30, 2023 represents bank deposits which are covered by federal depository insurance. Accordingly, there are no investments which are required to be categorized according to risk.

*Unavailable and Unearned Revenue* — Unavailable revenue is reported in connection with receivables for revenue that is not considered available and measurable to liquidate liabilities of the current period. Unearned revenue is reported in connection with funds that have been received for services which have not been performed and is therefore not yet earned. As of June 30, 2023, a deferred inflow for unavailable revenue was recognized for \$130,854 and a liability for unearned revenue was recognized for \$96,898.

*Contracted Service Fee Payable* — Contracted service fee payable as of June 30, 2023 represents a timing difference between funds received from governmental sources and amounts payable to PrepNet in accordance with the agreement.

*Net Position* – Net position represents the difference between assets plus deferred outflows of resources and liabilities plus deferred inflows of resources on the school-wide financial statements. Net position invested in capital assets consists of capital assets, net of accumulated depreciation. Net position is reported as restricted when there are limitations imposed on its use either through legislation or through external restrictions imposed by creditors, grantors, laws or regulations from other governments. Unrestricted net position consists of the net position not meeting the definition of either of the other two components.

*Fund Balance* — Fund balances may be classified as nonspendable, restricted, committed, assigned, or unassigned. The terms nonspendable and restricted are used either to indicate that certain assets do not represent spendable resources available for general educational programs or to earmark a portion of fund balance as legally segregated for a specific future use. The term committed represents amounts that can only be used for the specific purpose determined by a formal resolution of the board. The term assigned is used to classify the fund balance intended to be used by the board, but does not meet the criteria to be restricted or committed. The term unassigned is used for amounts that have not been restricted, committed, or otherwise assigned for future uses. At June 30, 2023, the School had \$21,984 in committed fund balance and \$29,268 in unassigned fund balance. The committed fund balance has been committed by resolutions of the Board of Directors for student, parent and staff appreciation, athletics, and board training and development.

*Budgetary Information* — Annual budgets are adopted on a basis utilizing generally accepted accounting principles and consistent with state law for the general and special revenue funds.

The budget document presents information by fund and function. The legal level of budgetary control adopted by the governing body (i.e., the level at which expenditures may not legally exceed appropriations) is the function level. State law requires the School to have its budget in place by July 1. The budgets can be amended by the Board of Directors as considered necessary. The budgets were amended to increase budgeted revenues and expenditures for the General Fund by \$140,081 and \$128,035 respectively, and to decrease budgeted revenues and expenditures for the School Service Fund by \$18,391 and \$298 respectively.

During the year ended June 30, 2023, the School incurred expenditures within the General fund which were significantly in excess of amounts budgeted for General Administration with a final budget and actual amount of \$151,930 and \$199,966, respectively.

### **3. DUE FROM GOVERNMENTAL REVENUE SOURCES**

Receivables as of June 30, 2023 for the School included \$482,255 in state aid receivable, \$41,087 in other state sources, \$126,470 in federal grants receivable and \$5,696 in interdistrict sources. The School considers all receivables to be fully collectible; accordingly, no allowance for uncollectible amounts is recorded.

### **4. RISK MANAGEMENT**

The School is exposed to various risks of loss related to general liability. Commercial insurance policies to cover certain risks of loss have been obtained. There have been no significant reductions in insurance coverage during fiscal year 2023, and claims did not exceed coverage less retained risk deductible amounts in the past three fiscal years.

## 5. CAPITAL ASSETS

Capital asset activity of the School's governmental activities was as follows:

	Beginning Balance	Additions	Disposals	Ending Balance
Governmental activities —				
Other equipment	\$ 14,300	\$ -	\$ -	\$ 14,300
Less accumulated depreciation —				
Other equipment	13,412	888	-	14,300
Total governmental activities —				
Capital assets, net	<u>\$ 888</u>	<u>\$ (888)</u>	<u>\$ -</u>	<u>\$ -</u>

## 6. CONTINGENCIES

The School has received proceeds from several federal and state grants. Periodic audits of these grants are required and certain costs may be questioned as not being appropriate expenditures under the grant agreements. Such audits could result in the refund of grant monies to the grantor agencies. Management believes that any required refunds will be immaterial. No provision has been made in the accompanying financial statements for the refund of grant monies.

## 7. LEASES

The School has entered into a sublease agreement with PrepNet for a facility to house the School. The lease term is from July 1, 2022 through June 30, 2023. Annual rental payments required by the lease are \$1,116,000 payable in twelve monthly payments of \$93,000. This lease is automatically renewed on a year-to-year basis unless a notice of non-renewal is provided by either the School or PrepNet. The lease agreement can be cancelled upon termination of the PrepNet services agreement.

The School is not a party to any leasing arrangements that meet the criteria for recognition of lease assets or liabilities under GASB Statement No. 87, *Leases* based on the noncancellable period being less than 12 months and applicability of the short-term lease exception for the facility lease agreement.

The School subsequently renewed the sublease with PrepNet for the period of July 1, 2023 through June 30, 2024, at the same rental rate.

## 8. TRANSFER OF OPERATIONS

On July 1, 2022, the School transferred the assets and liabilities comprising its food service activity and school meals program to Center Line Preparatory Academy for the purpose of enhancing its food service program. As a result of the transfer, the School recognized a loss of \$9,412 on the statement of activities and on the statement of revenues, expenditures and changes in fund balances for the transfer of its food service operations as a special item. The School reported revenues and expenditures as disclosed on the Statement of Revenues, Expenditures and Changes in Fund Balances for the food service activity within the School Service Fund.

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**REQUIRED SUPPLEMENTARY INFORMATION**

**ARBOR PREPARATORY HIGH SCHOOL**

**REQUIRED SUPPLEMENTARY INFORMATION  
BUDGETARY COMPARISON SCHEDULE  
GENERAL FUND  
YEAR ENDED JUNE 30, 2023**

	<u>Original Budget</u>	<u>Final Amended Budget</u>	<u>Actual</u>	<u>(Under) Over Final Budget</u>
<b>REVENUES:</b>				
State aid	\$ 3,396,621	\$ 2,564,974	\$ 2,564,593	\$ (381)
Other state sources	226,198	245,165	310,744	65,579
Local sources	182,411	97,410	172,834	75,424
Federal sources	449,747	381,056	353,835	(27,221)
Private sources	67,491	5,652	53,914	48,262
Private sources - PrepNet	921,745	2,090,036	1,900,379	(189,657)
Total revenues	<u>5,244,212</u>	<u>5,384,293</u>	<u>5,356,299</u>	<u>(27,994)</u>
<b>EXPENDITURES - Contracted service fee:</b>				
Instruction:				
Basic instruction	1,498,010	1,552,133	1,527,047	(25,086)
Added needs	521,545	392,038	379,617	(12,421)
Support services:				
Pupil services	171,725	305,754	269,720	(36,034)
Instructional staff services	475,894	521,112	523,625	2,513
General Administration	191,269	151,930	199,966	48,036
School Administration	614,659	639,429	609,309	(30,120)
Business & Internal Services	42,478	91,246	91,320	74
Central services	122,600	160,012	159,903	(109)
Pupil transportation services	2,189	4,085	3,721	(364)
Pupil Activities	86,370	55,833	60,101	4,268
Operations and maintenance	1,517,473	1,498,676	1,516,894	18,218
Total expenditures	<u>5,244,212</u>	<u>5,372,247</u>	<u>5,341,223</u>	<u>(31,024)</u>
<b>REVENUES OVER EXPENDITURES</b>	-	12,046	15,076	3,030
<b>OTHER FINANCING USES</b>				
Operating transfers out	-	(12,046)	-	12,046
<b>NET CHANGE IN FUND BALANCE</b>	-	-	15,076	15,076
<b>FUND BALANCE - Beginning of year</b>	<u>36,176</u>	<u>36,176</u>	<u>36,176</u>	<u>-</u>
<b>FUND BALANCE - End of year</b>	<u>\$ 36,176</u>	<u>\$ 36,176</u>	<u>\$ 51,252</u>	<u>\$ 15,076</u>

**ARBOR PREPARATORY HIGH SCHOOL**

**REQUIRED SUPPLEMENTARY INFORMATION  
BUDGETARY COMPARISON SCHEDULE  
SCHOOL SERVICE FUND  
YEAR ENDED JUNE 30, 2023**

	<u>Original Budget</u>	<u>Final Amended Budget</u>	<u>Actual</u>	<u>(Under) Over Final Budget</u>
REVENUES:				
Other state sources	\$ 1,654	\$ 1,596	\$ 334	\$ (1,262)
Federal sources	80,521	50,438	922	(49,516)
Private sources	536	12,286	-	(12,286)
Total revenues	<u>82,711</u>	<u>64,320</u>	1,256	(63,064)
EXPENDITURES - Contracted service fee:				
Food services	<u>85,448</u>	<u>85,150</u>	<u>628</u>	<u>(84,522)</u>
REVENUES (UNDER) OVER EXPENDITURES	(2,737)	(20,830)	628	21,458
OTHER FINANCING USES				
Operating transfers in	-	12,046	-	(12,046)
SPECIAL ITEM - Transfer of operations	<u>-</u>	<u>-</u>	<u>(9,412)</u>	<u>(9,412)</u>
NET CHANGE IN FUND BALANCE	(2,737)	(8,784)	(8,784)	-
FUND BALANCE - Beginning of year	<u>8,784</u>	<u>8,784</u>	<u>8,784</u>	<u>-</u>
FUND BALANCE - End of year	<u>\$ 6,047</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

## **ADDITIONAL INFORMATION**

# ARBOR PREPARATORY HIGH SCHOOL

## ADDITIONAL INFORMATION STATEMENT OF REVENUES — GENERAL FUND YEAR ENDED JUNE 30, 2023

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State aid	\$	2,564,593
Other state sources:		
Special education		147,242
At-risk		152,122
Grants		<u>11,380</u>
Total		310,744
Federal sources		353,835
Private sources		53,914
Interdistrict sources		172,834
Private sources — PrepNet		<u>1,900,379</u>
TOTAL	\$	<u><u>5,356,299</u></u>



Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*

### Independent Auditor's Report

To Management and the Board of Directors  
Arbor Preparatory High School

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the basic financial statements of the governmental activities and the major funds of Arbor Preparatory High School (the "School") as of and for the year ended June 30, 2023 and the related notes to the basic financial statements, which collectively comprise the School's basic financial statements, and have issued our report thereon dated October 9, 2023.

#### Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the School's financial statements will not be prevented, or detected and corrected, on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

#### Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

To Management and the Board of Directors  
Arbor Preparatory High School

**Purpose of This Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Plante & Moran, PLLC*

October 9, 2023