

## Emergency Drill Log - Michigan

South Canton Scholars Charter Academy  
3085 S Canton Center Rd  
Canton, MI  
(734) 398-5658

School Name:	South Canton Scholars Charter Academy
School Year:	2025-2026
First Day of School:	08/25/2025
Last Day of School:	06/05/2026

**Evacuate (Fire Drill)**

Five per school year. (Three before December 1, Two after January 1). Some must be done during lunch or recess

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Notification Method	# Staff Members	# of Occupants Evacuated	Special Conditions Simulated	Problems Encountered	Weather Conditions	Time to Complete (mins & seconds)
Before Dec. 1	08/26/2025	1:00 PM		Announcement made /	65	825	Recess Drill /	Announcement did not work through all phones		3 minutes and 36 seconds
Before Dec. 1	09/23/2025	9:00 AM		Announcement made /			None /	Some phones did not broadcast the announcement.		2 minutes and 41 seconds
Before Dec 1	10/24/2025	1:40 PM	10/29/2025 1:35 PM Student situation on previously scheduled date	Announcement made /			Recess Drill /			3 minutes and 21 seconds

**Room Clear**

-----  
One per school year. (Before December 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
Before Dec 1.	09/03/2025	10:00 AM		Disturbance in a classroom /	1 minutes and 58 seconds

#### Hold

Two per school year (one before December 1, one after January 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if the original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
Before Dec 1.	09/04/2025	9:00 AM		Disturbance in a hallway /	2 minutes and 3 seconds

#### Secure (Reverse Evacuation and Preventive Lockdown)

One per school year (Before January 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
----------	------	------	--------------------------------------------------------------------------------	------------------------------------	--------------------------------------------

Before Jan. 1	09/02/2025	2:00 PM	08/26/2025 Police were at school for a neighboring	Police activity within school vicinity /	3 minutes and 18 seconds
---------------	------------	---------	-------------------------------------------------------	------------------------------------------	--------------------------

#### Lockdown

Three per school year (two before December 1, one after January 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
Before Dec. 1	08/27/2025	9:00 AM	08/27/2025	Other /	2 minutes and 19 seconds
Before Dec. 1	11/13/2025	1:30 PM		Other / 4th grade at recess	3 minutes and 2 seconds

**Shelter (Tornado)**

Two per school year (one before December 15, and one in March)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	# Evacuted to shelter locations	Weather Conditions	Time to Complete (mins & seconds)
Before Dec. 15	09/10/2025	9:30 AM				5 minutes and 21 seconds

**Reunification**

One per school year (Before December 31)

Deadline	Date	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Brief Summary
Before Dec. 31	10/02/2025	1:30 AM	All School /	Staged students in the parking not

Person Responsible

DANA GURGANUS