

**School Name:** Knapp Charter Academy **School Year:** 2020-2021  
**First Day of School:** 8/25/20 **Last Day of School:** 6/10/21  
**A minimum of one Fire, Lockdown or Tornado drill must be conducted during lunch or recess.**

**Fire Drills - three fire drills before Dec. 1 and two after Jan. 1 with reasonable spacing in between**

Month	Date	Time	Notification Method	# of Staff Members	# Occupants Evacuated	Special Conditions Simulated	Problems Encountered	Weather Conditions	Min.	Sec.
Sep	9/17/20	9:10AM	Alarm	70	203	n/a	none	Clear	2	19
Nov	11/18/20	2:00	Alarm	70	350	Recess was going on during drill - evacuated playground as well	none	Clear	2	59
Oct	10/6/20	10:30AM	Alarm	75	443	None	None	Clear	2	32
Apr	4/23/21	1:10pm	did not do	0	0		we did not do this due to COVID restrictions - trying to keep students away as much as possible	Clear	0	0
May	5/24/21	9:30am	Alarm	70	500	n/a	na/	Cold	2	55

**Room Clear – One per school year, before December 1.**

Date	Time	Special Conditions Simulated	Problems Encountered
10/14/20	9:00am	just went to classroom - did not enter buddy room due to COVID	

**Reverse Evacuation – One per school year, after January 1.**

Date	Time	Special Conditions Simulated	Problems Encountered
11/10/20	12:00pm	we did not do this drill due to COVID restrictions in place and the congestion that would have been in the hallway with students	n/a

**Lock Down Three per school year. Two before Dec 1 and one after Jan 1.**

Date	Time	Special Conditions Simulated	Problems Encountered
2/4/21	10:10am	None	none
10/27/20	8:49am	n/a	n/a
11/23/20	10:00am	bldg closed/remote learning offsite	

**Severe Weather/Tornado Drill - Two per school year (one before Dec 15 and one in March)**

Date	Time	Special Conditions Simulated	Problems Encountered
10/20/20	10:00am	none	spacing issues - communicated to staff to utilize entire hallway to doors since glass has been covered with shatterproof film
3/25/21	1:15pm	we did not do this drill due to COVID restrictions and the closeness students would have to be in the hallway.	n/a

**Reunification – One type completed by December 31**

Date	Time	Special Conditions Simulated	Problems Encountered
12/8/20	1:00pm		
12/8/20	4:00pm	n/a	n/a

**Signature of Person Responsible: Angie Spears**