

# Emergency Drill Log - Michigan

Canton Preparatory High School  
46610 Cherry Hill Road  
Canton, MI  
(734) 404-6776

School Name: Canton Preparatory High School

School Year: 2024-2025

First Day of School: 09/03/2024

Last Day of School: 06/13/2025

**Evacuate (Fire Drill)**

Five per school year. (Three before December 1, Two after January 1). Some must be done during lunch or recess

| Deadline      | Date       | Time     | Actual Date & Time<br>*(optional) only enter if original drill date was missed | Notification Method | # Staff Members | # of Occupants Evacuated | Special Conditions Simulated | Problems Encountered  | Weather Conditions | Time to Complete (mins & seconds) |
|---------------|------------|----------|--|---------------------|-----------------|--------------------------|------------------------------|---|--------------------|-----------------------------------|
| Before Dec. 1 | 09/12/2024 | 9:30 AM  |  | Alarm pulled /      | 40              | 556                      | None /                       | Doors left unlocked   | Fair               | 4 minutes and 9 seconds           |
| Before Dec. 1 | 10/16/2024 | 2:00 PM  |  | Alarm pulled /      | 40              | 564                      | None /                       | Some classes were too close to the school, they were moved to proper location | Sunny              | 4 minutes and 37 seconds          |
| Before Dec 1  | 11/04/2024 | 10:00 AM | 11/05/2024<br>10:00 AM<br>weather  | Alarm pulled /      | 38              | 517                      | None /                       | None  | Fair               | 4 minutes and 23 seconds          |
|               |            |          |  |                     |                 |                          |                              | Teacher left  |                    | 5                                 |

|              |            |          |  |                |    |     |        |                                      |              |                          |
|--------------|------------|----------|--|----------------|----|-----|--------|--------------------------------------|--------------|--------------------------|
| After Jan. 1 | 04/17/2025 | 1:00 PM  |  | Alarm pulled / | 40 | 483 | None / | without Walkie. Delayed confirmation | Fair         | minutes and 37 seconds   |
| After Jan. 1 | 05/22/2025 | 12:45 PM | 05/28/2025<br>12:45 PM<br>raining on the date originally scheduled | Alarm pulled / | 40 | 485 | None / | none                                 | cloudy, fair | 4 minutes and 21 seconds |

#### Room Clear

One per school year. (Before December 1)

| Deadline      | Date       | Time    | Actual Date & Time<br>*(optional) only enter if original drill date was missed | Special Conditions Simulated | Time to Complete (mins & seconds) |
|---------------|------------|---------|--|------------------------------|-----------------------------------|
| Before Dec 1. | 10/03/2024 | 1:00 PM |  | Disturbance in a classroom / | 4 minutes and 15 seconds          |

#### Hold

Two per school year (one before December 1, one after January 1)

| Deadline | Date | Time | Actual Date & Time<br>*(optional) only enter if the original drill date was missed | Special Conditions Simulated | Time to Complete (mins & seconds) |
|----------|------|------|--|------------------------------|-----------------------------------|
|----------|------|------|--|------------------------------|-----------------------------------|

|               |            |          |  |                            |                          |
|---------------|------------|----------|--|----------------------------|--------------------------|
| Before Dec 1. | 09/27/2024 | 10:30 AM |  | Disturbance in a hallway / | 2 minutes and 45 seconds |
| After Jan. 1  | 03/07/2025 | 12:25 PM |  | Illness in a hallway /     | 3 minutes and 30 seconds |

**Secure (Reverse Evacuation and Preventive Lockdown)**

One per school year (Before January 1)

| Deadline      | Date       | Time    | Actual Date & Time<br>*(optional) only enter if original drill date was missed | Special Conditions Simulated | Time to Complete (mins & seconds) |
|---------------|------------|---------|--|------------------------------|-----------------------------------|
| Before Jan. 1 | 10/30/2024 | 2:00 PM |  | Animal on playground /       | 4 minutes and 32 seconds          |

**Lockdown**

Three per school year (two before December 1, one after January 1)

| Deadline      | Date       | Time     | Actual Date & Time<br>*(optional) only enter if original drill date was missed | Special Conditions Simulated   | Time to Complete (mins & seconds) |
|---------------|------------|----------|--|--------------------------------|-----------------------------------|
| Before Dec. 1 | 11/26/2024 | 9:15 AM  |  | Hazard Response for Intruder / | 2 minutes and 21 seconds          |
| Before Dec. 1 | 10/21/2024 | 11:00 AM | 10/22/2024<br>11:00 AM<br>No school for students on the 21st. Staff PD         | Hazard Response for Intruder / | 3 minutes and 15 seconds          |
| After Jan. 1  | 05/02/2025 | 1:30 PM  | 05/05/2025<br>1:30 PM<br>many staff absences on initial day                    | Hazard Response for Intruder / | 3 minutes and 40 seconds          |

### Shelter (Tornado)

Two per school year (one before December 15, and one in March)

| Deadline       | Date       | Time    | Actual Date & Time<br>*(optional) only enter if original drill date was missed | # Evacuated to shelter locations | Weather Conditions | Time to Complete (mins & seconds) |
|----------------|------------|---------|--|----------------------------------|--------------------|-----------------------------------|
| Before Dec. 15 | 11/25/2024 | 2:40 PM |  | 493                              | Fair               | 3 minutes and 40 seconds          |
|                |            |         |  |                                  |                    | 4                                 |

|       |            |         |  |     |                 |                       |
|-------|------------|---------|--|-----|-----------------|-----------------------|
| March | 03/20/2025 | 1:00 PM |  | 489 | light rain/snow | minutes and 4 seconds |
|-------|------------|---------|--|-----|-----------------|-----------------------|

**Reunification**

One per school year (Before December 31)

| Deadline       | Date       | Actual Date & Time<br>*(optional) only enter if original drill date was missed | Special Conditions Simulated | Brief Summary                               |
|----------------|------------|--|------------------------------|---|
| Before Dec. 31 | 09/25/2024 | 09/25/2024   | Staff walkthrough /          | Staff walked through the reunification plan |

**Person Responsible**

CARLOS HALL