

### Emergency Drill Log – Michigan

**School Name:** Taylor Exemplar Academy

**School Year:** 2017-2018

**First Day of School:** 9/5/17

**Last Day of School:** 6/15/18

**\*\*NOTE: A minimum of one Fire, Lockdown, or Tornado drill must be conducted during lunch or recess\*\***

**Fire Drills - Three before December 1 and two after January 1 with reasonable spacing in between.**

Month	Date	Time	Notification Method	# of Staff Members	# Occupants Evacuated	Special Conditions Simulated	Problems Encountered	Weather Conditions	Min.	Sec.
Oct	10/19/17	10:45 am	fire alarm	60	810	none	Some doors shut, some teachers ahead of students.	Hot	3	15
Sep	9/15/17	2:30pm	All Call and Two-Way	65	785	None	Cars in fire lane blocked students.	Clear	2	30
Nov	11/16/17	9:00	fire alarm	60	800	none	locked doors prevented quick check	Cold	3	14
Jan	1/10/18	9:00 am	siren	66	810	none	shut doors slowed quick ck.	Cold	3	30
Feb	2/6/18	1:20 pm	alarm	70	800	none	no roster in sub bkpack	Cold	2	49

**Tornado Drill - Two per school year (one before December 15 and one in March).**

Date	Time	Special Conditions Simulated	Problems Encountered
12/20/17	9:30	none	some grades were talking, tables in way of hall shelter.
3/14/18	2:30		Some classrooms took longer to get in position due to being in a buddy reading classroom, some students talking while transitioning, some staff did not have their radios on to hear the announcement for the drill

**Lock Down Lockdown – Three per school year (two before December 1 and one after January 1).**

Date	Time	Special Conditions Simulated	Problems Encountered
3/16/18	2:30		2 classrooms need curtains that cover the entire window. These two window had side slits that you could see into.
11/7/17	10:00	none	2 staff didn't hear both communication methods.

Date	Time	Special Conditions Simulated	Problems Encountered
9/26/17	1:30 pm	N/A. K-garten at recess, performed reverse evacuation, then lockdown.	K-garten went to classroom instead of 1st open/available.
2/1/18	12:50		

**Reverse Evacuation** – One per school year, after January 1.

Date	Time	Special Conditions Simulated	Problems Encountered
1/10/18	9:15	Held after fire drill wi a 3rd grade class	none

**Room Clear** – One per school year, before December 1.

Date	Time	Special Conditions Simulated	Problems Encountered
10/25/17	2:00		none

**Signature of Person Responsible:    Melissa Nickel**