

Emergency Drill Log - Michigan

Paragon Charter Academy
3750 McCain Rd
Jackson, MI
(517) 750-9500

School Name:	Paragon Charter Academy
School Year:	2024-2025
First Day of School:	08/21/2024
Last Day of School:	06/06/2025

Evacuate (Fire Drill)

Five per school year. (Three before December 1, Two after January 1). Some must be done during lunch or recess

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Notification Method	# Staff Members	# of Occupants Evacuated	Special Conditions Simulated	Problems Encountered	Weather Conditions	Time to Complete (mins & seconds)
Before Dec. 1	08/23/2024	9:00 AM	08/23/2024 9:00 AM	Announcement made /	68	668	None /	None Hallways were clear in 2 minutes 41 seconds	sunny 70 degree	4 minutes and 5 seconds
Before Dec. 1	09/20/2024	1:00 PM	09/20/2024 1:00 PM	Announcement made /	68	682	None /	None	Sunny 82 Degrees	4 minutes and 8 seconds
Before Dec 1	10/10/2024	10:30 AM	10/10/2024 10:30 AM	Announcement made /	65	675	None /	none	cloudy 69 degrees	3 minutes and 55 seconds
After Jan. 1	04/02/2025	1:15 PM	04/03/2025 1:30 PM severe weather	Announcement made /	67	623	None /	None	Sunny 59 degrees	4 minutes and 11 seconds

After Jan. 1	04/17/2025	8:45 AM	04/17/2025 moved due M-step testing	Announcement made /	65	579	None /	none	Sunny 55	3 minutes and 50 seconds
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Room Clear

One per school year. (Before December 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
Before Dec 1.	09/25/2024	9:45 AM	09/25/2024	Illness in a classroom /	4 minutes and 45 seconds

Hold

Two per school year (one before December 1, one after January 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if the original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
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Before Dec 1.	09/13/2024	9:45 AM	09/13/2024	/	10 minutes
After Jan. 1	02/06/2025	9:30 AM	02/11/2025 9:35 AM I was absent.	Other /	7 minutes and 15 seconds

Secure (Reverse Evacuation and Preventive Lockdown)

One per school year (Before January 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
Before Jan. 1	11/11/2024	10:00 AM	11/11/2024	Animal on playground /	2 minutes and 10 seconds

Lockdown

Three per school year (two before December 1, one after January 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
Before Dec. 1	10/07/2024	9:15 AM	10/07/2024	Other /	10 minutes and 30 seconds
Before Dec. 1	11/19/2024	10:00 AM	10/01/2024	Other /	8 minutes and 30 seconds
After Jan. 1	02/19/2025	1:00 PM	02/24/2025 1:00 PM We felt it was better to wait a few days for our practice drill due to so many teachers and students out on the 19th.	Other /	8 minutes and 45 seconds

Shelter (Tornado)

Two per school year (one before December 15, and one in March)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	# Evacuated to shelter locations	Weather Conditions	Time to Complete (mins & seconds)
Before Dec. 15	09/27/2024	8:30 AM	09/27/2024	680	cloudy 65 degrees	7 minutes and 30 seconds
						7

March	03/19/2025	1:00 PM	03/19/2025		660	cloudy 60 degrees	minutes and 5 seconds
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Reunification

One per school year (Before December 31)

Deadline	Date	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Brief Summary
Before Dec. 31	09/03/2024	09/03/2024 3:45 PM	Staff walkthrough /	Teachers and Support staff attended the drill held at Cornerstone Church.

Person Responsible

BENJAMIN KRIESCH