



SY2019/2020
Emergency Drill Log – Michigan

School Name: Linden Charter Academy
First Day of School: 9/3/19

School Year: 2019-2020
Last Day of School: 6/6/20

****NOTE: A minimum of one Fire, Lockdown, or Tornado drill must be conducted during lunch or recess****

Fire Drills - Three before December 1 and two after January 1 with reasonable spacing in between.

Month	Date	Time	Notification Method	# of Staff Members	# Occupants Evacuated	Special Conditions Simulated	Problems Encountered	Weather Conditions	Min.	Sec.
Oct	10/22/19	10:00am	Alarm	75	765	None	Talking, students walked through (not side of) parking lot, class doors open, 2 adults in room-s/b 1 at front of line, 1 at end. Use both doors to exit/enter quickly.	Cold	2	17
Nov	11/15/19	1:00pm	Alarm	75	730	Snow in evacuation areas	Students loud-complaining about cold while standing in some snow left from a recent storm.	Cold	2	15
Sep	9/13/19	1:45pm	Announced	75	777	None	Talking, some running in K-2	Rain	2	36

Tornado Drill - Two per school year (one before December 15 and one in March).

Date	Time	Special Conditions Simulated	Problems Encountered
12/6/19	1:30pm	Specials transition	Students went to regular locations instead of outside classrm. MS teachers should go to classrm location in hall instead of HR they're hosting. Teachers reiterate to students regard noise.

Lock Down Lockdown – Three per school year (two before December 1 and one after January 1).

Date	Time	Special Conditions Simulated	Problems Encountered
11/19/19	10:00am	Pulled doors loudly, tried to breach 1 class per wing	Blinds up in classrms. 2 classrms heard from hall.

Date	Time	Special Conditions Simulated	Problems Encountered
10/14/19	9:30am	Pulled all doors attempting to breach 1 classrm per wing	Able to access 1 rm in K-2 with key.

Reverse Evacuation – One per school year, after January 1.

Date	Time	Special Conditions Simulated	Problems Encountered
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Room Clear – One per school year, before December 1.

Date	Time	Special Conditions Simulated	Problems Encountered
11/11/19	1:30pm	Medical Emergency	Students talking, not taking seriously

Reunification – One type completed by **December 31**

Date	Special Conditions Simulated	Problems Encountered
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Signature of Person Responsible: Corinne Weaver