

Emergency Drill Log – Michigan

School Name: Oakside Scholars Charter Academy **School Year:** 2017-2018
First Day of School: 9/5/17 **Last Day of School:** 6/19/18

****NOTE: A minimum of one Fire, Lockdown, or Tornado drill must be conducted during lunch or recess****

Fire Drills - Three before December 1 and two after January 1 with reasonable spacing in between.

| Month | Date | Time | Notification Method | # of Staff Members | # Occupants Evacuated | Special Conditions Simulated | Problems Encountered | Weather Conditions | Min. | Sec. |
|-------|----------|----------|---------------------------|--------------------|-----------------------|---|----------------------|--------------------|------|------|
| Oct | 10/18/17 | 9:20am | Alarm | 74 | 682 | none | | Clear | 2 | 51 |
| May | 5/29/18 | 2:25 PM | Pull Alarm | 74 | 680 | Reverse Evacuation immediately following. 1st graders in gym for concert practice | None | Hot | 1 | 40 |
| Sep | 9/21/17 | 2:00pm | pulled alarm | 72 | 705 | None | Doors Left Open | Hot | 3 | 0 |
| Oct | 10/26/17 | 1:20 | Alarms | 68 | 758 | | | Hot | 2 | 30 |
| Apr | 4/10/18 | 10:15 AM | Announceme over PA system | 76 | 660 | Made announceme instead of pulling alarm | None | Snow | 2 | 21 |

Tornado Drill - Two per school year (one before December 15 and one in March).

| Date | Time | Special Conditions Simulated | Problems Encountered |
|---------|---------|------------------------------|----------------------|
| 3/28/18 | 8:25 am | None | None |
| 9/25/17 | 1:50pm | | |

Lock Down Lockdown – Three per school year (two before December 1 and one after January 1).

| Date | Time | Special Conditions Simulated | Problems Encountered |
|----------|---------|----------------------------------|----------------------|
| 11/28/17 | 1:55pm | | |
| 1/30/18 | 10:05am | during transition/bathroom break | |
| 11/10/17 | 10:10 | | |

Reverse Evacuation – One per school year, after January 1.

| Date | Time | Special Conditions Simulated | Problems Encountered |
|---------|------|--|----------------------|
| 5/29/18 | 2:37 | Completed immediately following a fire drill | None |

Room Clear – One per school year, before December 1.

| Date | Time | Special Conditions Simulated | Problems Encountered |
|---------|--|------------------------------|----------------------|
| 11/1/17 | Did room clear in each classroom. 9 am Dean initiated in home room classrooms. | | |

Signature of Person Responsible: TJ Meier