

# MICIP Portfolio Report

## Quest Charter Academy

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### Goals Included

#### Active

- 3-year attendance goal
  - ELA M-STEP Proficiency
  - Math M-STEP Proficiency
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### Buildings Included

#### Open-Active

- Quest Charter Academy
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### Plan Components Included

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# MICIP Portfolio Report

## Quest Charter Academy

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### ELA M-STEP Proficiency

*Status:* ACTIVE

*Statement:* Our goal is to meet or exceed the state proficiency percentage on ELA M-STEP within 5 years.

*Created Date:* 03/10/2021

*Target Completion Date:* 06/13/2026

**Strategies:**

(1/1): **Corrective Reading (beginning reading)**

**Owner:** James Middleditch

**Start Date:** 09/08/2021

**Due Date:** 06/13/2026

**Summary:** Corrective Reading is designed to promote reading accuracy (decoding), fluency, and comprehension skills of students in grade 3 or higher who are reading below their grade level. The program has four levels that correspond to students’ decoding skills. All lessons in the program are sequenced and scripted. Corrective Reading can be implemented in small groups of 4-5 students or in a whole-class format. Corrective Reading is intended to be taught in 45-minute lessons 4-5 times a week.

**Buildings:** All Active Buildings

**Total Budget:** \$1,275,000.00

- Other Federal Funds (Federal Funds)
- Title I Part A (Federal Funds)
- Title II Part A (Federal Funds)
- Title IV Part A, Student Support & Academic Enrichment (Federal Funds)
- General Fund (Other)
- At Risk (31-A) (State Funds)
- Other State Funds (State Funds)

**Communication:**

Method

- School Board Meeting
- Presentations

Audience

- Educators
- Staff
- School Board
- Parents

**Strategy Implementation Plan Activities**

Activity	Owner	Start Date	Due Date	Status
Professional Development for interventionists	James Middleditch	09/08/2021	06/13/2026	COMPLETE
<i>Activity Buildings:</i> All Buildings in Implementation Plan				
Grant Funding Presentation	James Middleditch	09/08/2021	06/13/2026	COMPLETE
<i>Activity Buildings:</i> All Buildings in Implementation Plan				
Direct Instructional Staff	Kelly Osterhout	09/08/2021	06/13/2026	ONTARGET
<i>Activity Buildings:</i> All Buildings in Implementation Plan				

Activity	Owner	Start Date	Due Date	Status
Social Emotional Staff	James Middleditch	09/08/2021	06/13/2026	ONTARGET
<i>Activity Buildings: All Buildings in Implementation Plan</i>				
Teacher Retention Bonuses	Kelly Osterhout	09/08/2021	06/13/2026	ONTARGET
<i>Activity Buildings: All Buildings in Implementation Plan</i>				
Parent and Family Engagement	Kelly Osterhout	09/08/2021	06/13/2026	ONTARGET
<i>Activity Buildings: All Buildings in Implementation Plan</i>				
Subscriptions and Materials	James Middleditch	09/08/2021	06/13/2026	ONTARGET
<i>Activity Buildings: All Buildings in Implementation Plan</i>				

### Monitoring and Adjusting:

#### Evaluate Goal: Interim Target Measures

Measure	Owner	Due Date	Status
Quest administration will develop backwards planning protocol.	Kelly Osterhout	09/03/2021	COMPLETE
Systematize backwards planning-Deans will coach their teams.	Kelly Osterhout	11/01/2021	COMPLETE
Decrease by 1% for M-STEP Proficiency by Grade		11/01/2024	ONTARGET

#### Impact Notes

Date	Note	Author
02/23/2024	Looking at our 2022-23 data our overall M-ST EP ELA proficiency increased from 37% to 40% .	James Middleditch

#### Adjust Notes

Date	Note	Author
02/23/2024	We have adjusted the Interim target due date of increasing the M-STEP ELA proficiency by 1% to November 1, 2024. We adjusted the due date to allow for receiving the Spring 2024 M-STEP data.	James Middleditch

### Activity Status:

#### Corrective Reading (beginning reading) Activities

Activity	Owner	Start Date	Due Date	Status
Professional Development for interventionists	James Middleditch	09/08/2021	06/13/2026	COMPLETE
Grant Funding Presentation	James Middleditch	09/08/2021	06/13/2026	COMPLETE
Direct Instructional Staff	Kelly Osterhout	09/08/2021	06/13/2026	ONTARGET
Social Emotional Staff	James Middleditch	09/08/2021	06/13/2026	ONTARGET
Teacher Retention Bonuses	Kelly Osterhout	09/08/2021	06/13/2026	ONTARGET
Parent and Family Engagement	Kelly Osterhout	09/08/2021	06/13/2026	ONTARGET
Subscriptions and Materials	James Middleditch	09/08/2021	06/13/2026	ONTARGET

### Monitoring Notes

#### Monitoring Notes: Corrective Reading (beginning reading)

*Implementation with Fidelity - What progress are we making on implementing the selected strategy as intended? What is the evidence?*

Date	Note	Author
02/23/2024	We have hired interventionists to implement Corrective Reading. We have been using our interventionists to teach corrective reading in small groups based on student data.	James Middleditch

*Scale / Reach - What progress are we making on reaching the intended populations?  
What is the evidence?*

Date	Note	Author
02/23/2024	Our interventionists are pulling students based on the lowest 20th percentile from our aimsweb testing.	James Middleditch

*Capacity - What progress are we making on supporting implementation of the goal with sufficient resources? What is the evidence?*

Date	Note	Author
02/23/2024	We have hired interventionists to implement the corrective reading curriculum. Every school year we have purchased updated materials to implement the corrective reading program.	James Middleditch

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## Math M-STEP Proficiency

*Status:* ACTIVE

*Statement:* Our goal is to meet or exceed the state proficiency percentage on Math M-STEP within 5 years.

*Created Date:* 03/10/2021

*Target Completion Date:* 06/13/2026

**Strategies:**

(1/1): DreamBox Learning

Owner: Chelsea Ramirez

Start Date: 03/22/2021

Due Date: 06/13/2026

**Summary:** DreamBox Learning is a supplemental online mathematics program that provides adaptive instruction for students in grades K–5 and focuses on number and operations, place value, and number sense. The program aims to individualize instruction for each student using unique paths through the curriculum that match each student’s level of comprehension and learning style.

**Buildings:** All Active Buildings

**Total Budget:** \$970,800.00

- Other Federal Funds (Federal Funds)
- Title I Part A (Federal Funds)
- Title II Part A (Federal Funds)
- Title IV Part A, Student Support & Academic Enrichment (Federal Funds)
- General Fund (Other)
- At Risk (31-A) (State Funds)
- Other State Funds (State Funds)

**Communication:**

Method	Audience
<ul style="list-style-type: none"> <li>• School Board Meeting</li> <li>• Presentations</li> <li>• Parent Newsletter</li> </ul>	<ul style="list-style-type: none"> <li>• Educators</li> <li>• Staff</li> <li>• School Board</li> <li>• Parents</li> </ul>

**Strategy Implementation Plan Activities**

Activity	Owner	Start Date	Due Date	Status
Professional Development	Chelsea Ramirez	03/22/2021	06/13/2026	COMPLETE
<i>Activity Buildings:</i> All Buildings in Implementation Plan				
Grant Funding Presentation	James Middleditch	03/22/2021	06/13/2026	COMPLETE
<i>Activity Buildings:</i> All Buildings in Implementation Plan				
Direct Instructional Staff	Kelly Osterhout	03/22/2021	06/13/2026	ONTARGET
<i>Activity Buildings:</i> All Buildings in Implementation Plan				
Social Emotional Staff	James Middleditch	03/22/2021	06/13/2026	ONTARGET



Activity	Owner	Start Date	Due Date	Status
<i>Activity Buildings: All Buildings in Implementation Plan</i>				
Parent and Family Engagement	Kelly Osterhout	03/22/2021	06/13/2026	ONTARGET
<i>Activity Buildings: All Buildings in Implementation Plan</i>				
Teacher Retention Bonuses	Kelly Osterhout	03/22/2021	06/13/2026	ONTARGET
<i>Activity Buildings: All Buildings in Implementation Plan</i>				
Subscriptions and Materials	James Middleditch	03/22/2021	06/13/2026	ONTARGET
<i>Activity Buildings: All Buildings in Implementation Plan</i>				

### Monitoring and Adjusting:

#### Evaluate Goal: Interim Target Measures

Measure	Owner	Due Date	Status
Quest Administration will develop backwards planning protocol.	Kelly Osterhout	09/03/2021	COMPLETE
Systematize backwards planning- Deans will coach their teams.	Kelly Osterhout	11/01/2021	COMPLETE
Decrease by 1% for M-STEP Proficiency by Grade		11/01/2024	ONTARGET

#### Impact Notes

Date	Note	Author
02/23/2024	Our overall math proficiency decreased from 36% to 32% in the 2022-23 school year. Quest had made staffing changes based around our data.	James Middleditch

#### Adjust Notes

Date	Note	Author
02/23/2024	We have adjusted the Interim target due date of increasing the M-STEP Math proficiency by 1% to November 1, 2024. We adjusted the due date to allow for receiving the Spring 2024 M-STEP data.	James Middleditch

## Activity Status:

### DreamBox Learning Activities

Activity	Owner	Start Date	Due Date	Status
Professional Development	Chelsea Ramirez	03/22/2021	06/13/2026	COMPLETE
Grant Funding Presentation	James Middleditch	03/22/2021	06/13/2026	COMPLETE
Direct Instructional Staff	Kelly Osterhout	03/22/2021	06/13/2026	ONTARGET
Social Emotional Staff	James Middleditch	03/22/2021	06/13/2026	ONTARGET
Parent and Family Engagement	Kelly Osterhout	03/22/2021	06/13/2026	ONTARGET
Teacher Retention Bonuses	Kelly Osterhout	03/22/2021	06/13/2026	ONTARGET
Subscriptions and Materials	James Middleditch	03/22/2021	06/13/2026	ONTARGET

## Monitoring Notes

### Monitoring Notes: DreamBox Learning

*Implementation with Fidelity - What progress are we making on implementing the selected strategy as intended? What is the evidence?*

Date	Note	Author
02/23/2024	Quest implemented a daily use requirement of Dreambox and incentives. Additionally, Dreambox is used in small groups and during intervention times.	James Middleditch

*Scale / Reach - What progress are we making on reaching the intended populations? What is the evidence?*

Date	Note	Author
02/23/2024	Teachers monitor and align grade level standards for each population of students.	James Middleditch

*Capacity - What progress are we making on supporting implementation of the goal with*

sufficient resources? What is the evidence?

Date	Note	Author
02/23/2024	We provide students with chromebooks based on a 1-to-1 device policy and we renew Dreambox subscriptions each school year.	James Middleditch

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## 3-year attendance goal

*Status:* ACTIVE

*Statement:* Our goal is to decrease our chronic absenteeism totals from 51% chronically absent to 35% chronically absent as measured by our chronic absenteeism report by 6/2024.

*Created Date:* 03/08/2021

*Target Completion Date:* 06/13/2025

**Strategies:**

(1/1): Positive Behavioral Intervention and Support (PBIS)

Owner: Nadine Dufrane

Start Date: 09/08/2021

Due Date: 06/15/2024

**Summary:** PBIS is a three-tiered framework for improving and integrating systems, data and practices to improve student outcomes, to reduce exclusionary disciplinary practices and to support teacher outcomes. Implementation addresses systems, data and practices to increase student academic, social and emotional outcomes. Student support is provided according to three tiers based on student needs. It's a schoolwide approach that addresses the needs of all students with disabilities

**Buildings:** All Active Buildings

**Total Budget:** \$91,000.00

- Other Federal Funds (Federal Funds)
- Title I Part A (Federal Funds)
- Title II Part A (Federal Funds)
- Title IV Part A, Student Support & Academic Enrichment (Federal Funds)
- General Fund (Other)
- At Risk (31-A) (State Funds)
- Other State Funds (State Funds)

**Communication:**

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|--|---|
| <p>Method</p> <ul style="list-style-type: none"> <li>• School Board Meeting</li> <li>• Email Campaign</li> <li>• Presentations</li> <li>• Parent Newsletter</li> </ul> | <p>Audience</p> <ul style="list-style-type: none"> <li>• Educators</li> <li>• Staff</li> <li>• School Board</li> <li>• Parents</li> </ul> |
|--|---|

**Strategy Implementation Plan Activities**

Activity	Owner	Start Date	Due Date	Status
Professional Development	Nadine Dufrane	09/08/2021	09/09/2021	COMPLETE
<i>Activity Buildings:</i> All Buildings in Implementation Plan				
Social Emotional Staff	James Middleditch	09/08/2021	06/15/2024	COMPLETE
<i>Activity Buildings:</i> All Buildings in Implementation Plan				

**Monitoring and Adjusting:**

Evaluate Goal: Interim Target Measures

Measure	Owner	Due Date	Status
Parent communication plan for A-CAP process.	Nadine Dufrane	06/15/2024	COMPLETE
Decrease by 8% for Student Attendance Data		06/07/2025	ONTARGET
Decrease by 5% for Student Attendance Data		06/13/2025	COMPLETE
Increase by 7% for Chronic Absenteeism 21/22 school year		06/13/2025	COMPLETE
Finalize the Quest Attendance Corrective Action Plan (A-CAP) process with school administration.	Kelly Osterhout	06/13/2025	COMPLETE
Develop professional development for Quest Staff.	Bethany Garbutt	06/13/2025	COMPLETE
Hire a part time attendance liaison.	Paige Owens	06/13/2025	COMPLETE
Develop expectations for Attendance Liaison	Kelly Osterhout	06/13/2025	COMPLETE
Systematize A-CAP communication	Chelsea Ramirez	06/13/2025	COMPLETE

### Impact Notes

Date	Note	Author
02/23/2024	In 2022-23 school year our chronically absen tee rate decreased to 36.4%. Our Year to dat e attrition decreased from 12.9% to 10%.	James Middleditch

### Adjust Notes

Date	Note	Author
04/11/2024	We have decided to update our deadline fo r this goal to June 2025. We wanted to give more time to ensure that we have met the goa l and maintained this decreased level of chr onic absenteeism in the buliding.	James Middleditch
12/01/2023	Our timelines need to be adjusted to allo w for more time to achieve the goal. This wi ll allow for the attendance initiatives that we have put in place to	Kelly Osterhout

Date	Note	Author
	positively impact our attendance averages. We have implemented a full time attendance liaison, school ambassador, and we are also intending to use our CIS partnership to help with our attendance concerns. Our barriers have included COVID, which had a huge impact on our school attendance rates.	

### Activity Status:

#### Positive Behavioral Intervention and Support (PBIS) Activities

Activity	Owner	Start Date	Due Date	Status
Professional Development	Nadine Dufrane	09/08/2021	09/09/2021	COMPLETE
Social Emotional Staff	James Middleditch	09/08/2021	06/15/2024	COMPLETE

### Monitoring Notes

#### Monitoring Notes: Positive Behavioral Intervention and Support (PBIS)

*Implementation with Fidelity - What progress are we making on implementing the selected strategy as intended? What is the evidence?*

Date	Note	Author
02/23/2024	Quest held a full staff meeting that went through the Attendance policy and procedures. We have included PBIS incentives for students for maintaining or growing student attendance.	James Middleditch

*Scale / Reach - What progress are we making on reaching the intended populations? What is the evidence?*

Date	Note	Author
02/23/2024	We have reached our intended populations by having monthly parent incentive raffle, attendance awards assembly, extra recess held by our attendance liaison for grade level weekly, each trimester we host a perfect attendance breakfast, and incentives for students not chronically absent.	James Middleditch

*Capacity - What progress are we making on supporting implementation of the goal with*

sufficient resources? What is the evidence?

Date	Note	Author
02/23/2024	We added an attendance liaison to help with the implementation of our PBIS to increase attendance.	James Middleditch

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