

Emergency Drill Log - Michigan

Oakside Prep Academy
 355 Summit Dr
 Waterford, MI
 (248) 706-2000

School Name: Oakside Prep Academy
 School Year: 2024-2025
 First Day of School: 08/26/2024
 Last Day of School: 06/12/2025

Evacuate (Fire Drill)

Five per school year. (Three before December 1, Two after January 1). Some must be done during lunch or recess

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Notification Method	# Staff Members	# of Occupants Evacuated	Special Conditions Simulated	Problems Encountered	Weather Conditions	Time to Complete (mins & seconds)
Before Dec. 1	09/04/2024	10:00 PM	09/04/2024 10:00 AM	Alarm pulled /	155	1330	None /	None	Sunny	1 minutes and 31 seconds
Before Dec. 1	10/23/2024	1:00 PM	10/23/2024	Alarm	154	1330	None /		Sunny	2 minutes

			9:00 AM	pulled /					Warm	and 20 seconds
Before Dec 1	11/25/2024	11:00 AM	11/25/2024 11:00 AM	Alarm pulled /	150	945	Lunchtime Drill /		Cloudy & cold	2 minutes and 43 seconds

Room Clear

One per school year. (Before December 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
Before Dec 1.	10/22/2024	2:30 PM	10/22/2024 2:30 PM	Disturbance in a classroom /	2 minutes

Hold

Two per school year (one before December 1, one after January 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if the original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
Before Dec 1.	09/03/2024	2:00 PM	09/03/2024 2:59 PM	Illness in a hallway /	3 minutes and 49 seconds

Secure (Reverse Evacuation and Preventive Lockdown)

One per school year (Before January 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
Before Jan. 1	10/23/2024	1:10 PM	10/23/2024 1:10 PM	Suspicious activity in parking lot /	1 minutes and 48 seconds

Lockdown

Three per school year (two before December 1, one after January 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
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Before Dec. 1	09/05/2024	2:00 PM	09/05/2024 2:07 PM 2:00 PM was during High School Transitions. For the 1st drill we want students in the room already.	Hazard Response for Intruder /	1 minutes and 10 seconds
Before Dec. 1	10/24/2024	9:00 AM	10/24/2024 9:05 AM High and Middle school students were transitioning	Hazard Response for active shooter /	1 minutes and 29 seconds

Shelter (Tornado)

Two per school year (one before December 15, and one in March)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	# Evacuated to shelter locations	Weather Conditions	Time to Complete (mins & seconds)
Before Dec. 15	09/06/2024	2:00 PM	09/06/2024 2:00 PM	1273	Sunny, practiced for Tornado	2 minutes and 56 seconds

Reunification

One per school year (Before December 31)

Deadline	Date	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Brief Summary
				Presented the Powere Point to staff at an after school meeting. Showed a

Before Dec. 31	10/25/2024	<p>11/13/2024</p> <p>3:30 PM</p> <p>Staff needed more time for Parent/Teacher Conferences,</p>	<p>Staff walkthrough /</p>	<p>video walk-through as well and offered a physical walk to the location and viewing of the location in person. We will hold a full school Reunification drill with 1st responders in the spring.</p>
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Person Responsible

AMY TANSEL