

School Name: Excel Charter Academy School Year: 2022-2023
 First Day of School: 8/22/22 Last Day of School: 6/7/23
 A **minimum of one Fire, Lockdown or Tornado drill must be conducted during lunch or recess.**

Fire Drills - three fire drills before Dec. 1 and two after Jan. 1 with reasonable spacing in between

Month	Date	Time	Notification Method	# of Staff Members	# Occupants Evacuated	Special Conditions Simulated	Problems Encountered	Weather Conditions	Min.	Sec.
Sep	9/9/22	9:35am	Alarm	83	830	None	New teachers getting confident with the procedure. Will revisit with wings that need it.	Clear	3	29
Apr	4/28/23	2:00	Intercom, then fire alarm	75	807	Drill was during middle school rocket launches, recycling picking up, outdoor sports was happening as well.	Fire alarm did not work at first. We used the intercom to start the drill, then the alarm system worked	Clear	3	13
Nov	11/14/22	10:30am	Fire alarm	83	846	None	None	Cold	3	3
Oct	10/19/22	2:05pm	Fire Alarm	72	821	Student pulled from classroom. Teacher noticed student was missing and radioed.	None	Cold	4	10
May	5/30/23	10:00am	Fire alarm	78	819	2 students pulled from class to be with dean	none	Hot	2	45

Room Clear – One per school year, before December 1.

Date	Time	Special Conditions Simulated	Problems Encountered
10/4/22	1:30pm	None	None

Reverse Evacuation – One per school year, after January 1.

Date	Time	Special Conditions Simulated	Problems Encountered
4/13/23	10:06	None	None

Lock Down Three per school year. Two before Dec 1 and one after Jan 1.

Date	Time	Special Conditions Simulated	Problems Encountered
9/21/22	10:32am	None	None
2/16/23	8:26am	none	none
11/3/22	2:00 pm	School liaison office observed lockdown to give feedback, K & Y5 was out for recess	Gym door not locking properly

Severe Weather/Tornado Drill - Two per school year (one before Dec 15 and one in March)

Date	Time	Special Conditions Simulated	Problems Encountered
3/17/23	2:30	none	none
9/1/22	10:35	None	Some classes struggled to get to their designated space.

Reunification – One type completed by December 31

Date	Time	Special Conditions Simulated	Problems Encountered
8/18/22	11:15am	None	No problems encountered.

Signature of Person Responsible: Amy L Buys