

Emergency Drill Log - Michigan

Excel Charter Academy
4201 Breton Rd SE
Grand Rapids, MI
(616) 281-9339

School Name: Excel Charter Academy

School Year: 2025-2026

First Day of School: 08/18/2025

Last Day of School: 06/04/2026

Evacuate (Fire Drill)

Five per school year. (Three before December 1, Two after January 1). Some must be done during lunch or recess

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Notification Method	# Staff Members	# of Occupants Evacuated	Special Conditions Simulated	Problems Encountered	Weather Conditions	Time to Complete (mins & seconds)
Before Dec. 1	09/04/2025	10:00 AM	09/09/2025 1:20 PM Admin handling situations	Alarm pulled /	80	845	None /	None	Sunny	3 minutes and 11 seconds

Room Clear

One per school year. (Before December 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
Before Dec 1.	08/28/2025	8:30 AM	08/28/2025	Disturbance in a classroom /	1 minutes and 13 seconds

Hold

Two per school year (one before December 1, one after January 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if the original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
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Secure (Reverse Evacuation and Preventive Lockdown)

One per school year (Before January 1)

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Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
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Lockdown

Three per school year (two before December 1, one after January 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
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Shelter (Tornado)

Two per school year (one before December 15, and one in March)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	# Evacuted to shelter locations	Weather Conditions	Time to Complete (mins & seconds)
Before Dec. 15	09/09/2025	9:00 AM	09/15/2025 1:20 PM Fire Drill rescheduled to 9/9.	844	Sunny	4 minutes and 23 seconds

Reunification

One per school year (Before December 31)

Deadline	Date	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Brief Summary
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Before Dec. 31	08/11/2025	08/11/2025 11:00 AM	Partial School /	Did a walk through of the space with new staff and a virtual walk through with all staff on 8/14.
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Person Responsible

DANIEL BARTELS