



**SY2023/2024**  
**Emergency Drill Log**

School Name	Drill Schedule Submission Date	Principal
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North Saginaw Charter Academy	Sep 14, 2023	Kaylen Hook
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**School Name:** North Saginaw Charter Academy  
**First Day of School:** 8/28/23

**School Year:** 2023-2024  
**Last Day of School:** 6/7/24

#### Fire Drills

Month	Date	Time	Notification Method	# of Staff Members	# Occupants Evacuated	Special Conditions Simulated	Problems Encountered	Weather Conditions	Min.	Sec.
Sep	9/21/23	10:00 am	All Call	55	569		Not all staff remembered to use card system.	Clear	4	10
Oct	10/17/23	10:33	Alarm system	54	521			Cold	4	19
Nov	11/29/23	1:05	Alarm System	65	578	Middle School Lunch	Lunch detention needs to be able to communicate to the lunch room. Class lists should be with the lunch staff.	Cold	2	15

#### Room Clear

Date	Time	Special Conditions Simulated	Problems Encountered
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#### Reverse Evacuation

Date	Time	Special Conditions Simulated	Problems Encountered
9/22/23	12:00		

#### Lock Down

Date	Time	Special Conditions Simulated	Problems Encountered
10/24/23	10:15		
11/28/23	9:17	n/a	A substitute did not lock their door.
11/7/23	2:15		

#### Tornado Drill/Severe Weather

Date	Time	Special Conditions Simulated	Problems Encountered
10/12/23	2:01		none

#### Reunification

Date	Time	Special Conditions Simulated	Problems Encountered
10/30/23	3:40		



Date	Time	Special Conditions Simulated	Problems Encountered
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Signature of Person Responsible:    **Tyler Meisel**