



**SY2018/2019
Emergency Drill Log – Michigan**

School Name: Oakside Scholars Charter Academy **School Year:** 2018-2019
First Day of School: 9/4/18 **Last Day of School:** 6/18/19

****NOTE: A minimum of one Fire, Lockdown, or Tornado drill must be conducted during lunch or recess****

Fire Drills - Three before December 1 and two after January 1 with reasonable spacing in between.

Month	Date	Time	Notification Method	# of Staff Members	# Occupants Evacuated	Special Conditions Simulated	Problems Encountered	Weather Conditions	Min.	Sec.
Sep	9/18/18	9:00 AM	Pull Alarm	83	746	During class transitions	Cardboard boxes piled up by door 4	Hot	2	53
Oct	10/22/18	1:30 PM	Pull Alarm	81	758		Door 4 blocked by garbage and boxes, cause bottle necking during evacuation.	Clear	2	30
May	5/31/19	1:40 PM	Pull Alarm	70	721	During Middle School Lunch	None	Clear	2	12
Apr	4/12/19	2:10 PM	Pull Alarm	65	725		Medical incident pushed back time of drill by 10 minutes.	Cold	2	24
Nov	11/2/18	10:00 AM	PA announcer over internal loud speakers	83	754	Did not pull alarm, students in transition		Rain	1	49

Tornado Drill - Two per school year (one before December 15 and one in March).

Date	Time	Special Conditions Simulated	Problems Encountered
3/8/19	9:25 AM	During Specials (art, gym , music & tech)	None
10/26/18	1:30 PM		

Lock Down Lockdown – Three per school year (two before December 1 and one after January 1).

Date	Time	Special Conditions Simulated	Problems Encountered
2/15/19	2:30 PM	transitioning from assembly	None

Date	Time	Special Conditions Simulated	Problems Encountered
11/27/18	11:30 AM	During lunch and transitions	None
10/24/18	1:30 PM	Lockdown time was extended to practice perseverance & importance of silence	1 open room found unlocked

Reverse Evacuation – One per school year, after January 1.

Date	Time	Special Conditions Simulated	Problems Encountered
4/12/19	2:15 PM	Completed immediately following a Fire Drill	Many subs in building, seemed more out of order than usual

Room Clear – One per school year, before December 1.

Date	Time	Special Conditions Simulated	Problems Encountered
9/24/18	8:00 am	All rooms rotated-conducted by Deans of each wing.	None

Reunification – One type completed by December 31

Date	Special Conditions Simulated	Problems Encountered
8/29/18		

Signature of Person Responsible: Kristy Redman