

Emergency Drill Log - Michigan

Pembroke Academy
19940 Mansfield St
Detroit, MI
(313) 243-0092

School Name: Pembroke Academy
School Year: 2025-2026
First Day of School: 08/25/2025
Last Day of School: 06/11/2026

Evacuate (Fire Drill)

Five per school year. (Three before December 1, Two after January 1). Some must be done during lunch or recess

| Deadline | Date | Time | Actual Date & Time *(optional) only enter if original drill date was missed | Notification Method | # Staff Members | # of Occupants Evacuated | Special Conditions Simulated | Problems Encountered | Weather Conditions | Time to Complete (mins & seconds) |
|---------------|------------|----------|--|---------------------|-----------------|--------------------------|------------------------------|----------------------|--------------------|-----------------------------------|
| Before Dec. 1 | 09/19/2025 | 10:20 AM | 09/19/2025 10:00 AM | Alarm pulled / | 47 | 462 | None / | No | Clear | 3 minutes and 12 seconds |
| Before Dec. 1 | 10/17/2025 | 1:30 PM | 10/16/2025 | Alarm | 49 | 472 | None / | No | Clear | 2 minutes |

| | | | | | | | | | | |
|--------------|------------|---------|-----------------------|----------------|----|-----|--------|----|-------|--------------------------|
| | | | 1:30 PM | pulled / | | | | | | and 45 seconds |
| Before Dec 1 | 11/14/2025 | 1:15 PM | 11/13/2025 1:15 PM | Alarm pulled / | 52 | 461 | None / | No | Clear | 2 minutes and 42 seconds |

Room Clear

One per school year. (Before December 1)

| Deadline | Date | Time | Actual Date & Time *(optional) only enter if original drill date was missed | Special Conditions Simulated | Time to Complete (mins & seconds) |
|---------------|------------|----------|--|------------------------------|-----------------------------------|
| Before Dec 1. | 10/24/2025 | 10:00 AM | 10/24/2025 10:00 AM None | Disturbance in a classroom / | 45 seconds |

Hold

Two per school year (one before December 1, one after January 1)

| Deadline | Date | Time | Actual Date & Time *(optional) only enter if the original drill date was missed | Special Conditions Simulated | Time to Complete (mins & seconds) |
|---------------|------------|---------|--|------------------------------|-----------------------------------|
| Before Dec 1. | 10/30/2025 | 9:15 AM | 10/30/2025 9:16 AM | Other / | 1 minutes and 45 |

| | | | | | |
|--------------|------------|---------|---|---------|--------------------------|
| | | | none | | seconds |
| After Jan. 1 | 01/16/2026 | 9:15 AM | 03/02/2026 9:59 AM Makeup from inclement weather date | Other / | 1 minutes and 59 seconds |

Secure (Reverse Evacuation and Preventive Lockdown)

One per school year (Before January 1)

| Deadline | Date | Time | Actual Date & Time *(optional) only enter if original drill date was missed | Special Conditions Simulated | Time to Complete (mins & seconds) |
|---------------|------------|----------|--|---------------------------------|-----------------------------------|
| Before Jan. 1 | 09/05/2025 | 12:35 PM | 09/05/2025 12:35 PM | Other / Not with the teacher | 1 minutes and 45 seconds |

Lockdown

Three per school year (two before December 1, one after January 1)

| Deadline | Date | Time | Actual Date & Time *(optional) only enter if original drill date was missed | Special Conditions Simulated | Time to Complete (mins & seconds) |
|----------|------|------|--|------------------------------|-----------------------------------|
|----------|------|------|--|------------------------------|-----------------------------------|

| | | | | | |
|---------------|------------|----------|--|-----------------|-----------------------------------|
| Before Dec. 1 | 09/11/2025 | 10:20 AM | 09/11/2025 2:00 PM | Other / None | 1 minutes and 11 seconds |
| Before Dec. 1 | 10/03/2025 | 2:00 PM | 10/03/2025 2:00 PM | Other / None | 1 minutes and 24 seconds |
| After Jan. 1 | 02/04/2026 | 10:00 AM | 03/24/2026 9:45 AM rescheduled from snow day | Other / None | 1 minutes and 12 seconds |

Shelter (Tornado)

Two per school year (one before December 15, and one in March)

| Deadline | Date | Time | Actual Date & Time *(optional) only enter if original drill date was missed | # Evacuated to shelter locations | Weather Conditions | Time to Complete (mins & seconds) |
|----------------|------------|----------|--|--|-----------------------|--|
| Before Dec. 15 | 12/05/2025 | 10:20 AM | 12/05/2025 9:45 AM N/A | 476 | Cold | 1 minutes and 54 seconds |
| March | 03/05/2026 | 10:20 AM | 03/05/2026 1:45 PM | 498 | cool | 1 minutes and 39 seconds |

Reunification

One per school year (Before December 31)

| Deadline | Date | Actual Date & Time *(optional) only enter if original drill date was missed | Special Conditions Simulated | Brief Summary |
|----------------|------------|--|------------------------------------|--|
| Before Dec. 31 | 10/17/2025 | 10/17/2025 2:00 PM none | Staff walkthrough / | All staff walked over to Bow elementary. All staff went into the gym. Time 6 minutes. |

Person Responsible

SALWA KINSEY