

School Name: Endeavor Charter Academy School Year: 2022-2023
 First Day of School: 8/22/22 Last Day of School: 6/7/23
 A **minimum of one Fire, Lockdown or Tornado drill must be conducted during lunch or recess.**

Fire Drills - three fire drills before Dec. 1 and two after Jan. 1 with reasonable spacing in between

Month	Date	Time	Notification Method	# of Staff Members	# Occupants Evacuated	Special Conditions Simulated	Problems Encountered	Weather Conditions	Min.	Sec.
Nov	11/10/22	2:00 PM	Fire Panel	66	663	None	A student from the Middle school bathroom was not accounted for by teacher. Knowing cars would be entering the drive a staff member stood at the entrance area and stopped traffic to prevent them from entering near students.	Clear	0	50
Mar	3/2/23	1:00 PM	Pull Station	63	647		A middle school classroom exited out the wrong door.	Clear	2	7
Oct	10/20/22	1:30 pm	Fire Panel	63	657	none	A few staff members were not wearing safety vests. Middle school started heading back into the building prior to being given the all clear. Both issues were addressed with the individuals to correct the problem.	Clear	1	52
Mar	3/15/23	1:00 PM	Pull Station	64	624	None	None	Clear	1	44
Oct	10/7/22	9:00	Email	76	780	We used our red and green flash cards for communication when the classes are accounted for.	We had a lunch staff we couldn't find. We ended up finding her and let her know the urgency of getting out of the building.	Cold	1	17

Room Clear – One per school year, before December 1.

Date	Time	Special Conditions Simulated	Problems Encountered
8/30/22	9:30	We ran through every classroom and specials class.	Some teachers were confused with the room assignments.

Reverse Evacuation – One per school year, after January 1.

Date	Time	Special Conditions Simulated	Problems Encountered
3/15/23	1:10 PM	None	An Announcement was made regarding the drill. The staff in the lounge did not hear the announcement due to the phone being out of service.

Lock Down Three per school year. Two before Dec 1 and one after Jan 1.



Date	Time	Special Conditions Simulated	Problems Encountered
10/20/22	9:15 am	none	Workroom doors were not locked. It took a little extra time for staff to lock the doors to ensure space was safe. The door to the gym were not latched or locked. There were no students/staff in this space at the time, but either way these doors are to remain closed an locked at all times.
10/12/22	1:40		We had a few students come out of the bathroom to go back to their class. We explained what to do if they're in the bathroom if a lockdown occurs.
1/19/23	2:00 PM	None	A student was having a behavioral episode and left the building just before the drill. He and a parent were being escorted in right at the start of the drill. They were escorted to the office immediately and practiced a safe lockdown in a locked dean office.

Severe Weather/Tornado Drill - Two per school year (one before Dec 15 and one in March)

Date	Time	Special Conditions Simulated	Problems Encountered
12/8/22	9:40	7/8th grade were at specials.	Took a long time to get students out of classes. We had some confusion on where to go. We had some students in the bathroom as well.
3/17/23	1:15	Drill during bathroom break	class went to wrong spot.

Reunification – One type completed by December 31

Date	Time	Special Conditions Simulated	Problems Encountered
11/28/22	4:00		We had to update new people and people who have left.

Signature of Person Responsible: Dereck Sly