

Emergency Drill Log - Michigan

Endeavor Charter Academy

380 Helmer Rd N

Springfield, MI

(269) 962-9300

School Name: Endeavor Charter Academy

School Year: 2024-2025

First Day of School: 08/19/2024

Last Day of School: 06/03/2025

Evacuate (Fire Drill)

Five per school year. (Three before December 1, Two after January 1). Some must be done during lunch or recess

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Notification Method	# Staff Members	# of Occupants Evacuated	Special Conditions Simulated	Problems Encountered	Weather Conditions	Time to Complete (mins & seconds)
Before Dec. 1	09/04/2024	10:00 AM	09/04/2024 10:00 AM This was the scheduled day and time.	Alarm pulled /	76	603	Recess Drill /	New teachers took students to wrong area.	Sunny	2 minutes and 6 seconds
Before Dec. 1	09/17/2024	1:00 PM	09/17/2024 1:00 PM	Alarm pulled /	76	638	Other / We checked staff attendance sheets in red bags.	We had five students in the office that the classroom teachers missed.	Sunny	1 minutes and 53 seconds
Before Dec 1	10/09/2024	9:00 AM	10/11/2024 9:00 AM Staff shortage.	Alarm pulled /	78	595	Other / Specials	Students were at in school dentist. They did great taking them out, but teachers	Cold	2 minutes and 34 seconds

								... didn't account for their students.	
After Jan. 1	03/18/2025	2:30 PM	03/18/2025 1:30 PM We moved the time for a senario.	Alarm pulled /	76	525	Recess Drill /	A student was being defiant getting out of the building.	Cold 1 minutes and 26 seconds

Room Clear

One per school year. (Before December 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
Before Dec 1.	09/25/2024	9:00 AM	09/27/2024	Illness in a classroom /	28 seconds

Hold

Two per school year (one before December 1, one after January 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if the original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)

Before Dec 1.	11/05/2024	2:00 PM	11/05/2024 2:01 PM	Disturbance in a hallway /	15 seconds
After Jan. 1	01/22/2025	9:30 AM	01/24/2025 9:24 AM We had snow days.	Disturbance in a hallway /	25 seconds

Secure (Reverse Evacuation and Preventive Lockdown)

One per school year (Before January 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
Before Jan. 1	10/09/2024	9:30 AM	10/11/2024 9:05 AM Staff shortage	Other / Bad weather	2 minutes and 48 seconds

Lockdown

One per school year (Before December 1, one after January 1)

Three per school year (two before December 1, one after January 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
Before Dec. 1	10/22/2024	9:00 AM	10/22/2024 9:41 AM Wanted to practice with middle school at specials.	Hazard Response for active shooter /	35 seconds
Before Dec. 1	11/06/2024	2:00 PM	11/06/2024 2:05 PM	Hazard Response for active shooter /	52 seconds
After Jan. 1	02/12/2025	10:00 AM	02/12/2025 10:00 AM	Hazard Response for active shooter /	23 seconds

Shelter (Tornado)

Two per school year (one before December 15, and one in March)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	# Evacuated to shelter locations	Weather Conditions	Time to Complete (mins & seconds)
Before Dec. 15	09/12/2024	9:00 AM	09/12/2024 9:00 AM	633	Practiced as if a tornado was near by.	1 minutes and 34 seconds

March	03/20/2025	9:30 AM	03/19/2025 1:00 PM We moved it to national tornado drill day.	610	Practiced at tornado in the area.	1 minutes and 19 seconds
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Reunification

One per school year (Before December 31)

Deadline	Date	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Brief Summary
Before Dec. 31	11/14/2024	11/14/2024 4:00 PM	Staff walkthrough /	Staff reviewed location and positions.

Person Responsible

THOMAS MCPHERSON