



## **List of Records Maintained by Southside Academy Charter School**

### **Student records**

Enrollment, including date of entry \*

Records of schools attended\*

Records from any previous school\*

Student information form \*

Proof of address\*

Proof of age\*

Home language survey\*

Attendance\*

Report cards, progress reports and course grades\*

Special education records, including IEP, 504 plan, evaluations, and related documents\*

Disciplinary records\*

Media release Form\*

### **Student Health Records**

Health Form\*

Student immunization records\*

Student medical records\*

Student accident reports\*

### **Personnel Files**

Fingerprint clearance records\*

Certification records\*

Staff roster\*

\*May contain personal, confidential or other information that should not be released pursuant FOIL, the Family Educational Rights and Privacy Act, and/or Individuals with Disabilities Education Act.

Updated: July 2025