



Emergency Drill Log - Michigan

Reach Charter Academy

School Name: Reach Charter Academy
 School Year: 2024-2025
 First Day of School: 08/26/2024
 Last Day of School: 06/10/2025

Evacuate (Fire Drill)

Five per school year. (Three before December 1, Two after January 1). Some must be done during lunch or recess

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Notification Method	# Staff Members	# of Occupants Evacuated	Special Conditions Simulated	Problems Encountered	Weather Conditions	Time to Complete (mins & seconds)
Before Dec. 1	09/04/2024	9:00 AM	09/04/2024 9:11 AM Visitors	Announcement made /	38	320	None /	None	75	4 minutes and 10 seconds

Room Clear

One per school year. (before December 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
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Hold

Two per school year (one before December 1, one after January 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if the original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
Before Dec 1.	09/05/2024	12:00 PM	09/05/2024 2:00 PM Staffing	Disturbance in a hallway /	1 minutes and 30 seconds

Secure (Reverse Evacuation and Preventive Lockdown)

One per school year (Before January 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
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Lockdown

Three per school year (two before December 1, one after January 1)

Deadline	Date	Time	Actual Date & Time	Special Conditions	Time to Complete
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			*(optional) only enter if original drill date was missed	Simulated	(mins & seconds)
Before Dec. 1	09/04/2024	9:30 AM	09/04/2024 9:30 AM	Hazard Response for active shooter /	2 minutes and 30 seconds

Shelter (Tornado)

Two per school year (one before December 15, and one in March)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	# Evacuted to shelter locations	Weather Conditions	Time to Complete (mins & seconds)
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Reunification

One per school year (Before December 31)

Deadline	Date	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Brief Summary
Before Dec. 31	08/20/2024	08/20/2024 11:00 AM	Staff walkthrough /	Talked and saw all exits and fire extinguishers.

Person Responsible

METRIA WASHINGTON

