



**SY2019/2020
Emergency Drill Log – Michigan**

School Name: Oakside Scholars Charter Academy **School Year:** 2019-2020
First Day of School: 9/3/19 **Last Day of School:** 6/12/20

****NOTE: A minimum of one Fire, Lockdown, or Tornado drill must be conducted during lunch or recess****

Fire Drills - Three before December 1 and two after January 1 with reasonable spacing in between.

| Month | Date | Time | Notification Method | # of Staff Members | # Occupants Evacuated | Special Conditions Simulated | Problems Encountered | Weather Conditions | Min. | Sec. |
|-------|----------|----------|---------------------|--------------------|-----------------------|-------------------------------|--------------------------|--------------------|------|------|
| Sep | 9/10/19 | 10:00 am | Alarm System | 85 | 868 | None first drill of the year. | one door unlocked | Hot | 3 | 5 |
| Oct | 10/21/19 | 1:00 PM | Pull Alarm | 87 | 831 | 1st graders in Specials | Door 4 partially blocked | Rain | 3 | 58 |
| Nov | 11/4/19 | 2:30 PM | Pull Alarm | 84 | 825 | | | Cold | 2 | 15 |

Tornado Drill - Two per school year (one before December 15 and one in March).

| Date | Time | Special Conditions Simulated | Problems Encountered |
|---------|----------|---|--|
| 9/17/19 | 11:50 AM | During Lunch in gym | Finding safe space for all students in gym |
| 3/3/20 | 10:15 AM | Tech room closed. As the room may be locked for testing | None |

Lock Down Lockdown – Three per school year (two before December 1 and one after January 1).

| Date | Time | Special Conditions Simulated | Problems Encountered |
|----------|----------|-------------------------------|---|
| 9/24/19 | 8:30 AM | | |
| 10/22/19 | 1:00 PM | | |
| 1/7/20 | 10:00 AM | Office staffed called over PA | Intervention staff trained to sweep halls quickly |

Reverse Evacuation – One per school year, after January 1.

| Date | Time | Special Conditions Simulated | Problems Encountered |
|------|------|------------------------------|----------------------|
| | | | |

Room Clear – One per school year, before December 1.

| Date | Time | Special Conditions Simulated | Problems Encountered |
|----------|---------|--|----------------------|
| 10/22/19 | 9:00 AM | Deans conducted one with every classroom | |

Reunification – One type completed by December 31

| Date | Special Conditions Simulated | Problems Encountered |
|----------|------------------------------|--|
| 10/23/19 | | |
| 10/25/19 | Started with a lockdown | Police support needed to get all students through the light. |

Signature of Person Responsible: TJ Meier