



**SY2019/2020  
Emergency Drill Log – Michigan**

**School Name:** Windemere Park Charter Academy      **School Year:** 2019-2020  
**First Day of School:** 8/20/19      **Last Day of School:** 6/18/20

**\*\*NOTE: A minimum of one Fire, Lockdown, or Tornado drill must be conducted during lunch or recess\*\***

**Fire Drills** - Three before December 1 and two after January 1 with reasonable spacing in between.

Month	Date	Time	Notification Method	# of Staff Members	# Occupants Evacuated	Special Conditions Simulated	Problems Encountered	Weather Conditions	Min.	Sec.
Sep	9/6/19	9:24 am	Pulled Alarm	60	703	None	None	Clear	2	23
Nov	11/13/19	9:34 am	Pulled alarm	60	651	None	None	Cold	2	12
Oct	10/4/19	2:06	Pulled alarm	65	690	none	none	Cold	2	3

**Tornado Drill** - Two per school year (one before December 15 and one in March).

Date	Time	Special Conditions Simulated	Problems Encountered
9/19/19	9:18 am	None	None

**Lock Down** Lockdown – Three per school year (two before December 1 and one after January 1).

Date	Time	Special Conditions Simulated	Problems Encountered
10/15/19	9:20 am	None	None
9/12/19	9:45	none	none

**Reverse Evacuation** – One per school year, after January 1.

Date	Time	Special Conditions Simulated	Problems Encountered

**Room Clear** – One per school year, before December 1.

Date	Time	Special Conditions Simulated	Problems Encountered

**Reunification** – One type completed by **December 31**

Date	Special Conditions Simulated	Problems Encountered

**Signature of Person Responsible:**      **Rachel Gallimore**