



**SY2018/2019
Emergency Drill Log – Michigan**

School Name: Taylor Exemplar Academy
First Day of School: 9/4/18

School Year: 2018-2019
Last Day of School: 6/14/19

****NOTE: A minimum of one Fire, Lockdown, or Tornado drill must be conducted during lunch or recess****

Fire Drills - Three before December 1 and two after January 1 with reasonable spacing in between.

Month	Date	Time	Notification Method	# of Staff Members	# Occupants Evacuated	Special Conditions Simulated	Problems Encountered	Weather Conditions	Min.	Sec.
Jan	1/10/19	9:00	fire alarm	65	800	none	2 doors left closed preventing admin quick check	Cold	3	0
Nov	11/16/18	1:00 pm	fire alarm	65	850	During 3rd-5th grade lunch in gym	students coming from gym too loud	Cold	3	45
Oct	10/25/18	10:00 am	alarm	70	860	none	3 classroom doors closed preventing quick check, 2 teachers without green/red cards	Cold	3	55
Sep	9/27/18	9:00	fire alarm	70	870	none	some teachers without red emergency bag, 2 classroom doors closed slowing admin quick check	Cold	2	37
Feb	2/14/19	9:00	fire alarm	65	865	none	multiple students talking/running out of building in specific hallway	Cold	5	2

Tornado Drill - Two per school year (one before December 15 and one in March).

Date	Time	Special Conditions Simulated	Problems Encountered
12/5/18	10:00 am	none	one area of hall too cluttered with students, students in restroom talking.

Date	Time	Special Conditions Simulated	Problems Encountered
3/13/19	10:45 am	none	student first refused to get into position, then complied--slowed down the "all clear" to return to classrooms

Lock Down Lockdown – Three per school year (two before December 1 and one after January 1).

Date	Time	Special Conditions Simulated	Problems Encountered
11/27/18	2:00	none	student unaccounted for in restroom, 2 staff members unable to cover classroom windows due to either not having cover ready or it would not cover whole window
1/24/19	10:00 am	none	1 teacher did not hear both methods (radio and all call) of communication and had to be verbally told in-person to go into lock down mode
10/9/18	9:00 am	none	1 classroom door unlocked w/o students present, 2 classroom windows not 100% covered

Reverse Evacuation – One per school year, after January 1.

Date	Time	Special Conditions Simulated	Problems Encountered
1/10/19	9:05 am	reverse evacuated following a fire drill	teacher directed class too slowly

Room Clear – One per school year, before December 1.

Date	Time	Special Conditions Simulated	Problems Encountered
11/13/18	10:30	held 1 student back in room	teacher not sure where to take class right away, students talking.

Reunification – One type completed by **December 31**

Date	Special Conditions Simulated	Problems Encountered
12/17/18		small off-site evac building--need to utilize multiple rooms, hallways to house 800 students. No sidewalks on way to site.

Signature of Person Responsible: Scott Schneider