

**School Name:** East Arbor Charter Academy      **School Year:** 2022-2023  
**First Day of School:** 8/29/22      **Last Day of School:** 6/14/23  
**A minimum of one Fire, Lockdown or Tornado drill must be conducted during lunch or recess.**

Fire Drills - three fire drills before Dec. 1 and two after Jan. 1 with reasonable spacing in between

Month	Date	Time	Notification Method	# of Staff Members	# Occupants Evacuated	Special Conditions Simulated	Problems Encountered	Weather Conditions	Min.	Sec.
Sep	9/8/22	10:36 am	alarm	45	500	none	traffic jam in hallway	Clear	1	52
Oct	10/11/22	11:16 am	alarm	50	550	None	None	Clear	1	57
Apr	4/27/23	1:30 pm	alarm	50	540		children at recess and in intervention	Clear	1	22
Oct	10/25/22	10:02 am	alarm	50	550	none	several students in the office for various reasons	Clear	1	47
May	5/12/23	11:17 am	alarm	55	540		landscaping company was mowing lawn	Clear	1	33

**Room Clear** – One per school year, before December 1.

Date	Time	Special Conditions Simulated	Problems Encountered
11/21/22	varied	average times taken for several classrooms	

**Reverse Evacuation** – One per school year, after January 1.

Date	Time	Special Conditions Simulated	Problems Encountered
5/23/23	12:25 pm	none	none

**Lock Down** Three per school year. Two before Dec 1 and one after Jan 1.

Date	Time	Special Conditions Simulated	Problems Encountered
9/29/22	2:30 pm	none	none
1/19/23	10:03 am	none	Some teachers did not hear the announcement
11/28/22	11:20 am		

**Severe Weather/Tornado Drill** - Two per school year (one before Dec 15 and one in March)

Date	Time	Special Conditions Simulated	Problems Encountered
3/17/23	2:25 pm	none	close to a transition
12/8/22	8:45 am	none	larger classes fitting in the hallway

**Reunification** – One type completed by December 31

Date	Time	Special Conditions Simulated	Problems Encountered
10/19/22	4:00 pm		

**Signature of Person Responsible:** Kelly C Wilson