

# Emergency Drill Log - Michigan

Cross Creek Charter Academy  
7701 Kalamazoo Ave SE  
Byron Center, MI  
(616) 656-4000

School Name: Cross Creek Charter Academy

School Year: 2025-2026

First Day of School: 08/18/2025

Last Day of School: 06/04/2026

**Evacuate (Fire Drill)**

Five per school year. (Three before December 1, Two after January 1). Some must be done during lunch or recess

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Notification Method	# Staff Members	# of Occupants Evacuated	Special Conditions Simulated	Problems Encountered	Weather Conditions	Time to Complete (mins & seconds)
Before Dec. 1	09/03/2025	8:30 AM	09/03/2025 8:30 AM	Alarm pulled /	67	800	None /	0	Sunny	1 minutes and 30 seconds
Before Dec. 1	10/21/2025	9:30 AM	10/21/2025 9:30 AM	Alarm pulled /	67	800	None /	0	Sunny	5 minutes
Before Dec 1	11/07/2025	2:00 PM	11/07/2025 2:15 PM Timing issues	Alarm pulled /	67	800	Recess Drill /	0	Partly Cloudy	5 minutes
After Jan. 1	02/16/2026	10:15 AM	02/16/2026 1:30 PM Timing	Other / Needed to wait	67	800	Recess Drill /	0	Sunny	3 minutes

**Room Clear**

One per school year. (Before December 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
Before Dec 1.	11/20/2025	8:45 AM	11/20/2025 8:45 AM	Disturbance in a classroom /	7 minutes

**Hold**

Two per school year (one before December 1, one after January 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if the original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
----------	------	------	--	------------------------------	-----------------------------------

Before Dec 1.	10/07/2025	2:30 PM	10/07/2025 2:30 PM	Other / Opening doors	5 minutes
After Jan. 1	01/13/2026	1:45 PM	01/13/2026 1:45 PM	Other / Students out at recess	4 minutes and 6 seconds

**Secure (Reverse Evacuation and Preventive Lockdown)**

One per school year (Before January 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
Before Jan. 1	11/07/2025	2:00 PM	11/18/2025 8:30 AM Needed to move date to today	Police activity within school vacinity /	5 minutes

**Lockdown**

Three per school year (two before December 1, one after January 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
Before Dec. 1	09/18/2025	2:00 PM	09/18/2025 2:00 PM	Other /	2 minutes
Before Dec. 1	10/29/2025	9:15 AM	10/29/2025 9:15 AM On time	Hazard Response for Intruder /	2 minutes

**Shelter (Tornado)**

Two per school year (one before December 15, and one in March)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	# Evacuated to shelter locations	Weather Conditions	Time to Complete (mins & seconds)
Before Dec. 15	12/03/2025	10:00 AM	12/03/2025 10:00 AM	800	Snowy/Cold	3 minutes
			03/18/2026			

March	03/16/2026	1:30 PM	1:34 PM Nation wide tornado drill day	800	Icy/rain	3 minutes
-------	------------	---------	--	-----	----------	-----------

**Reunification**

One per school year (Before December 31)

Deadline	Date	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Brief Summary
Before Dec. 31	10/02/2025	10/02/2025 3:30 PM	All School /	Checked Emergency Backpacks and Binders. Went through Reunification procedures.

**Person Responsible**

JOSEPH NIEUWKOOP