

## Emergency Drill Log - Michigan

Canton Charter Academy  
49100 Ford Rd  
Canton, MI  
(734) 453-9517

School Name: Canton Charter Academy

School Year: 2025-2026

First Day of School: 09/02/2025

Last Day of School: 06/12/2026

### Evacuate (Fire Drill)

Five per school year. (Three before December 1, Two after January 1). Some must be done during lunch or recess

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Notification Method	# Staff Members	# of Occupants Evacuated	Special Conditions Simulated	Problems Encountered	Weather Conditions	Time to Complete (mins & seconds)
Before Dec. 1	09/17/2025	2:00 PM		Alarm pulled /	74	833	None /	N/A	Sunny	3 minutes and 3 seconds

**Room Clear**

One per school year. (Before December 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
Before Dec 1.	09/11/2025	10:45 AM	09/11/2025 10:45 AM	Disturbance in a classroom /	1 minutes and 6 seconds

**Hold**

Two per school year (one before December 1, one after January 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if the original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
Before Dec 1.	09/23/2025	1:30 PM		Disturbance in a hallway /	4 minutes

Secure (Reverse Evacuation and Preventive Lockdown)

One per school year (Before January 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
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Lockdown

Three per school year (two before December 1, one after January 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
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Shelter (Tornado)

Two per school year (one before December 15, and one in March)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	# Evacuted to shelter locations	Weather Conditions	Time to Complete (mins & seconds)
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Reunification

One per school year (Before December 31)

Deadline	Date	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Brief
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		*(optional) only enter if original drill date was missed	Simulated	Summary
Before Dec. 31	08/21/2025	08/21/2025 2:00 PM	Other / Staff PD Walkthrough/Explanation	Went over at Staff PD

Person Responsible

JENNIFER CONLEY