

School Name: Vanguard Charter Academy School Year: 2021-2022
 First Day of School: 8/22/21 Last Day of School: 6/7/22

A minimum of one Fire, Lockdown or Tornado drill must be conducted during lunch or recess.

Fire Drills - three fire drills before Dec. 1 and two after Jan. 1 with reasonable spacing in between

Month	Date	Time	Notification Method	# of Staff Members	# Occupants Evacuated	Special Conditions Simulated	Problems Encountered	Weather Conditions	Min.	Sec.
May	5/4/22	8:35 am	Alarm	62	703	None	Some classroom doors were not closed	Clear	1	47
Apr	4/13/22	1:32	Alarm	61	734	None	A few staff members did not bring their emergency bags outside	Clear	1	52
Nov	11/16/21	2:02 pm	Alarm	63	712	None	None	Clear	2	7
Sep	9/6/21	10:00 a.m.	Alarm System	63	805	NA	NA	Clear	3	8
Oct	10/18/21	8:31 am	Alarm	64	719	2 fake fires around the school	none	Hot	2	4
Oct	10/10/21	9:03 am	Alarm	65	726	None	1 student missing found in bathroom	Hot	2	13

Room Clear – One per school year, before December 1.

Date	Time	Special Conditions Simulated	Problems Encountered
1/25/22	8:17 am	None	None
9/7/21	10:45	N/A	N/A

Reverse Evacuation – One per school year, after January 1.

Date	Time	Special Conditions Simulated	Problems Encountered
10/21/21	12:15	None	None

Lock Down Three per school year. Two before Dec 1 and one after Jan 1.

Date	Time	Special Conditions Simulated	Problems Encountered
9/16/21	8:30 am	N/A	N/A
2/9/22	9:30 a.m.	Administrators walked and shook handles of all doors.	
10/4/21	8:45	None	Intercom check needed in room 13

Severe Weather/Tornado Drill - Two per school year (one before Dec 15 and one in March)

Date	Time	Special Conditions Simulated	Problems Encountered
3/29/22	1:28	None	None
9/1/21	1:30 pm	Each homeroom completed individually due to COVID	N/A

Reunification – One type completed by December 31

Date	Time	Special Conditions Simulated	Problems Encountered
12/6/21	3:45	None	Making sure staff red emergency bags are filled with materials necessary. (We ordered items for each staff members bags and will distribute during our next staff meeting)

Signature of Person Responsible: **Mark DeJong**