

Emergency Drill Log - Michigan

Ridge Park Charter Academy
4120 Camelot Ridge Dr SE
Grand Rapids, MI
(616) 222-0093

School Name:	Ridge Park Charter Academy
School Year:	2025-2026
First Day of School:	08/07/2025
Last Day of School:	06/10/2026

Evacuate (Fire Drill)

Five per school year. (Three before December 1, Two after January 1). Some must be done during lunch or recess

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Notification Method	# Staff Members	# of Occupants Evacuated	Special Conditions Simulated	Problems Encountered	Weather Conditions	Time to Complete (mins & seconds)
Before Dec. 1	08/20/2025	1:30 PM		Alarm pulled /	60	625	None /	None	Clear	2 minutes and 33 seconds
Before Dec. 1	09/09/2025	1:00 PM		Alarm pulled /	60	635	Secondary means of egress (e.g. blocked exit in a wing) /	None	Clear	2 minutes and 57 seconds
Before Dec 1	10/02/2025	10:00 AM		Alarm pulled /	62	615	Recess Drill /	None	Clear	2 minutes and 40 seconds
After Jan. 1	04/01/2026	11:00 AM		Alarm pulled /	65	625	None /	None	Clear	2 minutes and 26

Room Clear

One per school year. (Before December 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
Before Dec 1.	08/26/2025	10:00 AM	08/26/2025 10:00 AM	Disturbance in a classroom /	1 minutes and 16 seconds

Hold

Two per school year (one before December 1, one after January 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if the original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
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Before Dec 1.	11/05/2025	1:00 AM		Disturbance in a hallway /	1 minutes and 12 seconds
After Jan. 1	03/10/2026	9:00 AM		Disturbance in a hallway /	1 minutes and 20 seconds

Secure (Reverse Evacuation and Preventive Lockdown)

One per school year (Before January 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
Before Jan. 1	11/07/2025	10:00 AM		Animal on playground /	1 minutes and 13 seconds

Lockdown

Three per school year (two before December 1, one after January 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
Before Dec. 1	09/24/2025	10:30 AM		Hazard Response for Intruder /	1 minutes and 48 seconds
Before Dec. 1	11/13/2025	8:30 AM		Hazard Response for Intruder /	1 minutes and 12 seconds
After Jan. 1	01/15/2026	1:30 PM		Hazard Response for active shooter /	1 minutes and 56 seconds

Shelter (Tornado)

Two per school year (one before December 15, and one in March)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	# Evacuated to shelter locations	Weather Conditions	Time to Complete (mins & seconds)
Before Dec. 15	09/18/2025	10:30 AM		550	Clear	1 minutes and 47 seconds
						2

March	03/18/2026	1:00 PM		550	Rainy	minutes and 9 seconds
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Reunification

One per school year (Before December 31)

Deadline	Date	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Brief Summary
Before Dec. 31	12/17/2025		Partial School /	Walked through with safety team, contacted alternate site.

Person Responsible

HECTOR ULLOA