



**SY2018/2019  
Emergency Drill Log – Michigan**

**School Name:** Plymouth Scholars Charter Academy      **School Year:** 2018-2019  
**First Day of School:** 9/4/18      **Last Day of School:** 6/14/19

**\*\*NOTE: A minimum of one Fire, Lockdown, or Tornado drill must be conducted during lunch or recess\*\***

**Fire Drills - Three before December 1 and two after January 1 with reasonable spacing in between.**

Month	Date	Time	Notification Method	# of Staff Members	# Occupants Evacuated	Special Conditions Simulated	Problems Encountered	Weather Conditions	Min.	Sec.
Sep	9/7/18	2 p.m.	Via fire drill alarm	52	792	N/A	N/A	Clear	2	40
Oct	10/30/18	8:35 a.m.	via fire drill alarm	54	820	Following Morning Assembly	N/A	Clear	2	15
Mar	3/22/19	9:00 a.m.	Via fire drill alarm	52	760	N/A	N/A	Cold	2	20
Mar	3/18/19	1:20 p.m.	Via fire drill alarm	50	788	N/A	N/A	Cold	2	35
Oct	10/11/18	10:05 a.m.	Staff was notified via the fire alarm	47	772	N/A	N/A	Cold	2	35

**Tornado Drill - Two per school year (one before December 15 and one in March).**

Date	Time	Special Conditions Simulated	Problems Encountered
3/8/19	2:30 p.m.	MS Passing Time and 1st Grade Recess	Working through placement adjustments
10/23/18	8:50 a.m.	N/A	Looking at alternative ways to keep students and staff safe.

**Lock Down Lockdown – Three per school year (two before December 1 and one after January 1).**

Date	Time	Special Conditions Simulated	Problems Encountered
10/15/18	11:25 a.m.	pre-passing period	N/A
11/6/18	9:25 a.m.	N/A	N/A
2/21/19	1:30 p.m.	N/A	N/A

**Reverse Evacuation – One per school year, after January 1.**

Date	Time	Special Conditions Simulated	Problems Encountered
3/20/19	1:15 p.m.	N/A	N/A

**Room Clear – One per school year, before December 1.**

Date	Time	Special Conditions Simulated	Problems Encountered
11/19/18	9:00 a.m.	N/A	N/A

**Reunification – One type completed by December 31**

Date	Special Conditions Simulated	Problems Encountered
10/2/18	N/A	N/A

**Signature of Person Responsible: Walter Reese**