

Emergency Drill Log - Michigan

Vista Charter Academy
711 32nd St SE
Grand Rapids, MI
(616) 246-6920

School Name: Vista Charter Academy
School Year: 2024-2025
First Day of School: 08/19/2024
Last Day of School: 06/04/2025

Evacuate (Fire Drill)

Five per school year. (Three before December 1, Two after January 1). Some must be done during lunch or recess

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Notification Method	# Staff Members	# of Occupants Evacuated	Special Conditions Simulated	Problems Encountered	Weather Conditions	Time to Complete (mins & seconds)
Before Dec. 1	08/27/2024	8:45 AM		Alarm pulled /	68	654	None /	None	Sunny and warm	5 minutes and 22 seconds
Before Dec. 1	09/24/2024	2:00 PM		Alarm	68	600	None /	None	Cool and	5 minutes

				pulled /					Rainy	and 16 seconds
Before Dec 1	10/07/2024	1:45 PM	10/07/2024	Alarm pulled /	69	652	None /	None	Cloudy and chilly	5 minutes and 3 seconds

Room Clear

One per school year. (Before December 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
Before Dec 1.	09/10/2024	9:00 AM		Disturbance in a classroom /	46 seconds

Hold

Two per school year (one before December 1, one after January 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if the original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
Before Dec 1.	09/16/2024	10:00 AM		Disturbance in a hallway /	3 minutes and 45 seconds

Secure (Reverse Evacuation and Preventive Lockdown)

One per school year (Before January 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
Before Jan. 1	10/15/2024	12:00 PM		Other /	2 minutes and 26 seconds

Lockdown

Three per school year (two before December 1, one after January 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
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Before Dec. 1	08/29/2024	8:30 AM	08/29/2024 8:30 AM	Other /	5 minutes and 13 seconds
Before Dec. 1	10/22/2024	2:30 PM		Other /	5 minutes and 30 seconds

Shelter (Tornado)

Two per school year (one before December 15, and one in March)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	# Evacuated to shelter locations	Weather Conditions	Time to Complete (mins & seconds)
Before Dec. 15	09/19/2024	9:00 AM		689	Warm and Sunny	5 minutes and 12 seconds

Reunification

One per school year (Before December 31)

Deadline	Date	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Brief Summary
Before Dec. 31	08/14/2024	08/12/2024 2:45 PM PD schedule changes	Staff walkthrough /	Staff drove in groups to the site

Person Responsible

DAWN DONATI-MARTIN