



**SY2018/2019
Emergency Drill Log – Michigan**

School Name: Eagle Crest Charter Academy
First Day of School: 8/28/18

School Year: 2018-2019
Last Day of School: 6/7/19

****NOTE: A minimum of one Fire, Lockdown, or Tornado drill must be conducted during lunch or recess****

Fire Drills - Three before December 1 and two after January 1 with reasonable spacing in between.

Month	Date	Time	Notification Method	# of Staff Members	# Occupants Evacuated	Special Conditions Simulated	Problems Encountered	Weather Conditions	Min.	Sec.
Nov	11/16/18	11:30,12:30 &1:40	Whistle	26	750	Did drill for ea wing's recess	none	Clear	2	13
Apr	4/12/19	2:30pm	Whistle	60	280	We all met in the gym as if we were in an assembly. The we exited the building in an effort to simulate what we would do if a fire occurred during an assembly.	none	Clear	3	36
Sep	9/18/18	1:30 pm	Fire Alarm	60	769	None	None	Clear	3	9
May	5/31/19	10:30 am	Fire Alarm	60	782	We have construction going on that required some teachers to find a different location and or exit point for the drill.	none	Clear	4	2

Month	Date	Time	Notification Method	# of Staff Members	# Occupants Evacuated	Special Conditions Simulated	Problems Encountered	Weather Conditions	Min.	Sec.
Oct	10/17/18	1:30 pm	Fire Alarm	60	696	Began with fire drill--also used as relocation/reunification drill, and students & staff went to offsite location.	None	Cold	2	57

Tornado Drill - Two per school year (one before December 15 and one in March).

Date	Time	Special Conditions Simulated	Problems Encountered
3/7/19	8:45 am	none	A few teachers went to the wrong location causing overcrowding in some areas.
12/10/18	1:45 pm	Some students transitioning between classes.	

Lock Down Lockdown – Three per school year (two before December 1 and one after January 1).

Date	Time	Special Conditions Simulated	Problems Encountered
2/5/19	8:27 am	Some students transitioning between classes.	None
10/4/18	9:30 am		A few teachers couldn't hear announcement over phone. Will do phone test today to see who needs phone fixed.
11/6/18	1:30 pm	None	None

Reverse Evacuation – One per school year, after January 1.

Date	Time	Special Conditions Simulated	Problems Encountered
3/26/19	We practiced the drill during the lunch recess for each wing.	none	none

Room Clear – One per school year, before December 1.

Date	Time	Special Conditions Simulated	Problems Encountered
10/29/18	Deans led drills in their wings throughout day.		None

Reunification – One type completed by December 31

Date	Special Conditions Simulated	Problems Encountered
10/17/18	10-12 (20 invited) parents to simulate reunification process. 30-40 students "reunified."	None

Signature of Person Responsible: Steven Deur