



**SY2018/2019
Emergency Drill Log – Michigan**

School Name: Vista Charter Academy
First Day of School: 8/27/18

School Year: 2018-2019
Last Day of School: 6/7/19

****NOTE: A minimum of one Fire, Lockdown, or Tornado drill must be conducted during lunch or recess****

Fire Drills - Three before December 1 and two after January 1 with reasonable spacing in between.

Month	Date	Time	Notification Method	# of Staff Members	# Occupants Evacuated	Special Conditions Simulated	Problems Encountered	Weather Conditions	Min.	Sec.
Oct	10/10/18	10:35	Fire alarm	72	796			Clear	1	57
Sep	9/6/18	12:18 p.m.	Fire alarm panel	73	754			Clear	1	57
Aug	8/30/18	8:45 a.m.	Fire alarm drill signal	72	792			Clear	1	50
Jun	6/7/19	10:13 am	Fire panel	82	774			Clear	1	4
Apr	4/17/19	2:00 pm	Fire alarm panel	80	762			Rain	0	56

Tornado Drill - Two per school year (one before December 15 and one in March).

Date	Time	Special Conditions Simulated	Problems Encountered
9/5/18	9:04 a.m.		
3/26/19	9:30 a.m.	Lunch tables were set up in the hallway at the time	not enough space for middle school students within the hallway; 1st grade student threw up in the evacuation location

Lock Down Lockdown – Three per school year (two before December 1 and one after January 1).

Date	Time	Special Conditions Simulated	Problems Encountered
10/25/18	10:03		
2/14/19	8:30		
9/27/18	9:03 am		

Reverse Evacuation – One per school year, after January 1.

Date	Time	Special Conditions Simulated	Problems Encountered
4/25/19	11:43 am		

Room Clear – One per school year, before December 1.

Date	Time	Special Conditions Simulated	Problems Encountered
12/7/18	11:45		

Reunification – One type completed by December 31

Date	Special Conditions Simulated	Problems Encountered
12/11/18		

Signature of Person Responsible: Karrie Munster