

## Emergency Drill Log - Michigan

Chandler Woods Charter Academy  
6895 Samrick Ave NE  
Belmont, MI  
(616) 866-6000

School Name: Chandler Woods Charter Academy

School Year: 2025-2026

First Day of School: 08/20/2025

Last Day of School: 06/05/2026

### Evacuate (Fire Drill)

Five per school year. (Three before December 1, Two after January 1). Some must be done during lunch or recess

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Notification Method	# Staff Members	# of Occupants Evacuated	Special Conditions Simulated	Problems Encountered	Weather Conditions	Time to Complete (mins & seconds)
Before Dec. 1	09/16/2025	9:40 AM	09/15/2025 8:25 AM The Brigade Guy accidentally tripped the alarm. It only went off for a second but people started exiting the building. We treated it as a our first practice drill.	Alarm pulled /	49	759	None /	Confusion about whether drill was real or not.	Sunny	4 minutes and 55 seconds

One per school year. (Before December 1)

## Hold

Deadline	Date	Time	Actual Date & Time *(optional) only enter if the original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
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Secure (Reverse Evacuation and Preventive Lockdown)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
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#### Lockdown

Three per school year (two before December 1, one after January 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
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#### Shelter (Tornado)

Two per school year (one before December 15, and one in March)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	# Evacuted to shelter locations	Weather Conditions	Time to Complete (mins & seconds)
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#### Reunification

One per school year (Before December 31)

Deadline	Date	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Brief Summary
Before Dec. 31	09/05/2025	08/18/2025 12:30 PM	Staff walkthrough	This was talked about at back to school PD rather than the

	We ended up doing a walk through at Back to School PD instead of this date.	/	staff meeting that I scheduled this for.
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Person Responsible

DAVID HARDENBURGH