



Emergency Drill Log - Michigan

Excel Charter Academy
4201 Breton Rd SE
Grand Rapids, MI
(616) 281-9339

School Name: Excel Charter Academy

School Year: 2026-2027

First Day of School: 08/24/2026

Last Day of School: 06/10/2027

Evacuate (Fire Drill)

Five per school year. (Three before December 1, Two after January 1). Some must be done during lunch or recess

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Notification Method	# Staff Members	# of Occupants Evacuated	Special Conditions Simulated	Problems Encountered	Weather Conditions	Time to Complete (mins & seconds)
Before Dec. 1	09/10/2026	9:15 AM	09/08/2026 12:13 PM	Alarm pulled /	80	837	Lunchtime Drill /	Took longer than usual due to 3 grades at lunch, 2 grades at recess, and	Sunny	7 minutes and 9 seconds

							3 grades transitioning.		
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Room Clear

One per school year. (Before December 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
Before Dec 1.	09/09/2026	9:45 AM	9:45 AM	Disturbance in a classroom /	1 minutes and 7 seconds

Hold

Two per school year (one before December 1, one after January 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if the original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
Before Dec 1.	09/15/2026	10:20 AM	09/14/2026 10:40 PM Calendar scheduling mishap	Illness in a hallway /	2 minutes and 5 seconds

Age Group	Percentage
18-24	10%
25-34	15%
35-44	20%
45-54	25%
55-64	30%
65-74	35%
75-84	40%
85+	45%

Secure (Reverse Evacuation and Preventive Lockdown)

One per school year (Before January 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
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Lockdown

Three per school year (two before December 1, one after January 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
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Shelter (Tornado)

Two per school year (one before December 15, and one in March)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	# Evacuted to shelter locations	Weather Conditions	Time to Complete (mins & seconds)
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Reunification

One per school year (Before December 31)

Deadline	Date	Actual Date & Time	Special Conditions Simulated	Brief Summary
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		*(optional) only enter if original drill date was missed		
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Person Responsible

DANIEL BARTELS