

Emergency Drill Log - Michigan

Plymouth Scholars Charter Academy

48484 N Territorial Rd

Plymouth, MI

(734) 459-6149

School Name: Plymouth Scholars Charter Academy

School Year: 2024-2025

First Day of School: 09/03/2024

Last Day of School: 06/13/2025

Evacuate (Fire Drill)

Five per school year. (Three before December 1, Two after January 1). Some must be done during lunch or recess

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Notification Method	# Staff Members	# of Occupants Evacuated	Special Conditions Simulated	Problems Encountered	Weather Conditions	Time to Complete (mins & seconds)
Before Dec. 1	09/10/2024	10:50 AM	09/10/2024 10:50 AM	Alarm pulled /	70	817	None /	None	Clear	2 minutes and 29 seconds
Before Dec. 1	10/02/2024	1:55 PM	10/02/2024 1:55 PM	Alarm pulled /	70	817	None /	None	clear	2 minutes and 30 seconds
Before Dec 1	10/24/2024	1:00 PM	10/24/2024 1:00 PM	Alarm pulled /	70	817	None /	none	clear	2 minutes and 14 seconds
After Jan. 1	03/11/2025	2:00 PM	03/11/2025 2:00 PM	Alarm pulled /	1	817	None /	none	clear	2 minutes and 3 seconds
			04/23/2025							2

After Jan. 1	04/23/2025	1:30 PM	1:30 PM	Alarm pulled /	70	817	Recess Drill /	none	clear	minutes and 10 seconds
--------------	------------	---------	---------	-------------------	----	-----	-------------------	------	-------	------------------------------

Room Clear

One per school year. (Before December 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
Before Dec 1.	11/05/2024	9:30 AM	11/05/2024 9:30 AM	Illness in a classroom /	30 seconds

Hold

Two per school year (one before December 1, one after January 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if the original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)

Before Dec 1.	11/20/2025	9:00 AM	11/20/2024 9:22 AM	Illness in a hallway /	2 minutes and 19 seconds
After Jan. 1	02/20/2025	2:00 PM	02/20/2025 2:00 PM	Illness in a hallway /	29 seconds

Secure (Reverse Evacuation and Preventive Lockdown)

One per school year (Before January 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
Before Jan. 1	10/24/2024	1:10 PM	10/24/2024 1:10 PM	Animal on playground /	4 minutes and 20 seconds

Lockdown

Three per school year (two before December 1, one after January 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
Before Dec. 1	09/25/2024	10:45 AM	09/25/2024 10:45 AM	Hazard Response for Intruder /	3 minutes and 20 seconds
Before Dec. 1	11/11/2024	2:00 PM	11/11/2024 2:00 PM	Hazard Response for Intruder /	3 minutes and 15 seconds
After Jan. 1	02/12/2025	2:20 PM	02/12/2025 2:20 PM	Hazard Response for Intruder /	3 minutes and 19 seconds

Shelter (Tornado)

Two per school year (one before December 15, and one in March)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	# Evacuted to shelter locations	Weather Conditions	Time to Complete (mins & seconds)
Before Dec. 15	11/19/2024	1:35 PM	11/19/2024 1:35 PM	817	rainy	3 minutes and 30 seconds
			03/18/2025			3

March	03/18/2025	8:45 AM	03/18/2025 8:45 AM	817	Rainy/cloudy	minutes and 50 seconds
-------	------------	---------	-----------------------	-----	--------------	------------------------------

Reunification

One per school year (Before December 31)

Deadline	Date	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Brief Summary
				During the staff

Before Dec. 31	11/05/2024	11/05/2024 4:00 PM	Staff walkthrough /	meeting a power point presentation was reviewed to show the location and how we would execute a reunification drill if one was needed.
----------------	------------	-----------------------	---------------------------	---

Person Responsible

SABRINA TERENCE